**Altadena Town Council**

**Community Standards Committee**

**Minutes: April 9, 2013**

**1. Members Present:** Mark Goldschmidt, Dan Harlow, George Jenkins, Don Kirkland, Meredith Miller, Ed Myers, Marge Nichols, Jonathan Potter. Absent: Jim Osterling, Tecumseh Shackelford. Peggy Taylor. Regional Planning staff: Adam Thurtell.

**2. Minutes:** MSC to approve minutes from March 26 meeting, with minor corrections.

**3. Reports:** Nothing to report from Chair and Vice Chair. Secretary will circulate roster for additions by new members. Don Kirkland requested that his office email be used for committee communications.

**4. Old Business:** We have discussed getting information from neighboring unincorporated communities that have recently done CSDs, including La Crescenta. Other suggestions for input were identified:

1. Steve Rudicel re contrast of LA County business permit procedures with Claremont
2. Equestrian groups
3. Trail advocates
4. Urban agriculture issues
5. History of problems regarding chickens
6. History of problems regarding fences
7. Leasing agents for Altadena commercial properties

In getting input from groups we should request them to address in what way existing codes are a problem, and specific examples of the problem. We need to review the Vision Report to identify items previously identified. Meredith will review the first 28 pages to identify concerns. Mark will follow up with equestrian and trail groups. Dan will follow up with Gene Detchemendy about meeting with leasing agents. (It’s essential to meet with leasing agents themselves, not a representative.)

A question was raised about whether there is an organization or procedure in Altadena to solicit business development. The answer is that there is no such process available since Altadena is unincorporated and does not have access to a development office.

It was noted that when the revised CSD goes into effect there will be a need for volunteer investment of time to ensure that changes actually happen.

**5. New Business:** The group split into Residential and Commercial subcommittees for discussion, and reconvened to report on topics covered.

Commercial Subcommittee:

* Discussed 35 foot (2 story) limit – may want to increase this limit
* Signage: roof signs, awning signs, how signs are mounted on building. Adam Thurtell noted that Pasadena has a very good sign code that we may want to examine.

Residential Subcommittee:

* Discussion focused on types of residential zoning:
  + R-1 Single family residence – must include a garage. County does not regulate renting units such as a guest house. If a second structure (guest house) has a kitchen it is a second unit.
  + R-2 Two family residence
  + R-3 Multiple detached units and apartments or condominiums. Limit is 30 units per net acre.
  + The subcommittee is favorable toward availability of mixed use (live/work) in commercial zones.

**6. Adjournment:** MSC to adjourn 8:30 pm.