

Altadena Town Council
Community Standards Committee

Minutes: September 22, 2014

1. **Members Present:** Mark Goldschmidt, Daniel Harlow, Ed Meyers, Marge Nichols, Jim Osterling, Jonathan Potter. Dave McDonald, Regional Planning. Steve Zeider, observer. Absent: George Jenkins, Don Kirkland.

2. **Visitor with concerns:** A visitor asked how the CSD Committee could help with problems of parked old cars and 8 cars for one house in her neighborhood. After discussing her issues she was referred to the proper county sources for these matters.

3. **Reports:** Jim Osterling reported on the matter of using the Santa Monica Mountains North CSD regulations for Bed & Breakfast establishments in the Residential section. He had an interesting talk with a B&B operator in South Pasadena with experience in operating in a residential area. B&Bs could operate in large houses or bungalow courts. A maximum of seven rooms appears to be desirable, with a requirement for parking on site. We need to determine what kind of a permit is needed.

4. **Old Business:** Dave McDonald was asked about definition of some changes in terminology for permits, such as “Minor CUP” and “Yard Modification.” Toward the end of the meeting he was asked to provide a definition for CPD zoning, and also whether there is any difference in requirements for fences and hedges in R2 and R3 zones. He will provide definitions by the next meeting. Dave noted that RPC wants to get our recommendations soon.

5. **New Business:** The group split up for subcommittee discussions.

Commercial group worked on format for their report to Town Council in October.

Residential group discussed definition of various types of permits according to definitions provided by Dave McDonald. Dan Harlow accessed and printed sections of the county code for residential zones other than R1 for use of the residential subcommittee.

Dave will find out from Building & Safety what criteria are used for setbacks. He will also research urban agriculture provisions.

The group agreed that if a project meets all CSD requirements no review is required. For fences between 42: and 6 ft. a Directors Review is required and it must meet requirements

for setback and landscaping. Since it meets setback requirements there is no issue for line of sight for traffic safety.

R2 properties with 2 units should meet the same requirement as R1 for fences and hedges. We need to research requirements for R3 zones, which are covered by county code.

- 6. Full group discussion.** The group reassembled for discussion. Commercial recommendations will be in a PowerPoint presentation that Dan will develop. We will continue to meet at the Community Center under auspices of the Chamber or Altadena Heritage. When recommendations are presented to Town Council we will need time for an adequate presentation, so Ed will request a special meeting.

We believe that there is no specification for fences and hedges in R2 and R3 zones, which would mean that if not specified, requirements revert to County Code. CSD specifications for R1 don't apply, and therefore there would be no CUP required in those zones.

Ed has not heard about when we will present our recommendations to Town Council. It would be preferable to do a presentation to the Land Use Committee which is directly involved in building issues – but since they will meet on the first Tuesday in November, the residential group may not be ready.

- 7. Minutes:** MSC to approve minutes of September 8 with corrections. Unanimous. Ed has not learned who is supposed to post minutes, but Marge is to send him 2014 minutes and he will follow up to get them posted on Town Council website.
- 8. Public Comment:** None.
- 9. Adjournment:** Meeting adjourned at 8:30.