



# ALTADENA TOWN COUNCIL

## Meeting Minutes

August 15, 2017

Altadena Community Center, 730 East Altadena Drive  
Altadena, California 91001

### 1. CALL TO ORDER 7:09 PM

- 1.1. Pledge of Allegiance \_\_\_\_\_ Metropolitan Baptist Church Youth Dept.  
1.2. Roll Call \_\_\_\_\_ Recording Secretary, Judy Matthews

- (14) Present: Nestor De La Torre, Okorie Ezieme, Veronica Jones, Jennifer Lee, Billy Malone, Diane Marcussen, Judy Matthews, Justin Robertson, Gloria Sanyika, Patricia Sutherlen, Dr. Sandra E. Thomas, Sylvia Vega, John E. White, and Dorothy Wong  
(0) Excused  
(0) Absent/Unexcused

- 1.3. Approve August 15, 2017 Meeting Agenda \_\_\_\_ Vice Chair Patricia Sutherlen requests Item 3.3. Swearing in of Candidates is added to the agenda, and the agenda is accepted as amended.

Motion: Billy Malone  
Second: Dr. Sandra Thomas  
Aye: Unanimous  
The motion carries.

### 2. OFFICERS' REPORTS

- 2.1. Chairman \_\_\_\_\_ Okorie Ezieme thanks council members for attending the orientation on Saturday, August 5, 2017, and Sussy Nemer, Senior Field Deputy to Supervisor Kathryn Barger, for sharing the county's perspective for ATC. Council are acknowledged for their suggestions that the Executive Committee (EC) has started to implement, including but not limited to, reaching out to the community and collaborating with organizations in Altadena. Council members are asked to submit to the EC the name(s) of committee(s) in which they have an interest and would like to chair. Chair Ezieme announces the Community Relations Committee of which Dr. Sandra Thomas has accepted the appointment as chair.

Chair Ezieme introduces Christian Daly, Assistant Field Deputy for Supervisor Barger. Mr. Daly acknowledges the Community Standard District Committee for their work and presents a certificate of appreciation on behalf of Supervisor Barger and the community of Altadena to George Jenkins, accepting on behalf of the committee.

Chair Okorie announces the new Field Representative/Caseworker for Congresswoman Judy Chu, Shannon Louis. Ms. Louis introduces herself to council and the community. (Shannon Louis may be reached at (626) 304-0110.)



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- 2.2. Vice Chairman \_\_\_\_\_ Patricia Sutherlen reports that the Executive Committee (EC) met on August 8, 2017 to finalize the agenda, which is the order of business by which council will proceed. In order to make a public comment, the public may complete a comment card with their address and submit to council member located at the end of the council's table.

Councilmember Sutherlen shares with the community that the EC has taken into consideration comments from the community and council and will advance the public comments closer to the beginning of the agenda effective at the ATC September 19, 2017 meeting on a trial basis. In addition, the EC is reaching out to various groups in the community to include them on ATC's monthly agenda for community reports.

- 2.3. Recording Secretary \_\_\_\_\_ Judy Matthews

- 2.3.1. Approve July 18, 2017 meeting minutes as amended with suggestion included under 8.3.

Motion: Judy Matthews  
Second: Patricia Sutherlen  
Aye: Unanimous  
The motion carries.

- 2.4. Treasurer \_\_\_\_\_ John E. White provides treasury report. The balance is \$2,211.00, and the account is in good standing with no debts. John White further states that ATC is a volunteer organization and donations are accepted and appreciated.

- 2.5. Corresponding Secretary \_\_\_\_\_ Nestor De La Torre provides a report. He asks council members to ensure their contact information is correct and to provide social media links for inclusion on the ATC website. The website committee met and determined goals to optimize website and use it as a resource for the community for relevant information.

### 3. SUPPLEMENTAL ELECTION CENSUS TRACTS 4601 and 4612

- 3.1. Candidate Statements \_\_\_\_\_ Councilmember, Dr. Sandra Thomas provides ballots to council members. Councilmember Patricia Sutherlen introduces candidates Victoria Knapp, Census Tract 4601(uncontested), and Douglas Colliflower and Reginald Wilkins, Census Tract 4612. Candidates present oral statements.
- 3.2. Voting for Candidates \_\_\_\_\_ Council members vote, and Dr. Sandra Thomas, parliamentarian, tallies results. Correspondence Secretary, Nestor De LaTorre, verifies results. Chair Ezieme announces results as follows: Victoria Knapp, Census Tract 4601 and Reginald Wilkins, Census Tract 4612.





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- 3.3. Swearing in Candidates \_\_\_\_\_ Councilmember Patricia Sutherlen administers oath of office to Victoria Knapp and Reginald Wilkins. Council members are sworn in and seated.

#### 4. SPECIAL PRESENTATIONS

- 4.1. Altadena Library – Accomplishments of the District during the past year \_\_Mindy Kittay provides a brief overview of library events. The fundraiser, Taste of Dena, is Saturday, September 23, 2017, 7:00-9:30 PM. Community Conversations are rescheduled to ATC September 19, 2017 agenda due to technical difficulties. For more information on programs and library events, visit [www.altadenalibrary.org](http://www.altadenalibrary.org).
- 4.2. Homeless Information for San Gabriel Valley, Demographics and Altadena Numbers Daniella Alcedo, Regional Coordinator, Los Angeles Homeless Services Authority (LAHSA) requests that the presentation is rescheduled to ATC September 19, 2017 agenda due to technical issues.

#### 5. PUBLIC SAFETY REPORTS

- 5.1. California Highway Patrol \_\_\_\_\_ Officer Phillip Cooper provides a report on behalf of Officer Mike Ulloa and is present to address questions from council. Officer Cooper advises the community to obey all traffic laws and allow more travel time to be safe.
- 5.2. Altadena Sheriff's Station \_\_\_\_\_ Lt. Carmichael Octave provides a report on crime status and indicates a decrease in crime for the month of July in the following areas: vehicle burglary, robbery weapons, aggravated assault, and grand theft auto. There was an increase in residential and structure burglary, robbery strong arm, larceny shoplifting, arson, and narcotic arrests. The community is encouraged to remove valuables from cars and contact the Sheriff's Department if a crime is noticed. Officer Octave credits decrease in crime to community reportings. Officer Octave announces the Altadena Sheriff's Station 90<sup>th</sup> Anniversary on Saturday, August 26, 2017, 10:00 AM–2:00 PM. Attendees will have the opportunity to speak with deputies. It is stated that the Sheriff's Department is aware of the issue with the marijuana dispensary, and it is an ongoing investigation.
- 5.3. CERT \_\_\_\_\_ No report.
- 5.4. Map Your Neighborhood \_\_\_\_\_ Eric Vander Velde provides an overview of the responsibility of MYN and the importance of the nine steps to enact after a disaster. Presently, MYN is at 5% of its goal of having 10% of households prepared. The community is encouraged to attend the remaining trainings on September 17, 2017 at Altadena Town and Country Club and November 12, 2017 at



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Metropolitan Baptist Church. (To make reservations for one of the training dates, send email to [mynrsvp@gmail.com](mailto:mynrsvp@gmail.com).)

- 5.5. County Fire \_\_\_\_\_ Leland Delaney, Battalion Chief, Los Angeles County Fire Department (visiting), provides an overview of July's activity on behalf of Maria Grycan, Community Services Liaison, LA County Fire Department. It is reported that light grass crops cause fires, and residents adjacent to hillsides are encouraged to clear brush on their properties. SuperScoopers, firefighting aircrafts, have arrived and are available for the 2017 fire season.

### 6. COMMITTEE REPORTS

- 6.1. Land Use Committee \_\_\_\_\_ Councilmember Diane Marcussen reports that the Palm Street Project is still in presentation and is not prepared for a vote. Chair Okorie confirms that the project is not ready due to further review of documents.
- 6.2. Education Committee \_\_\_\_\_ Councilmember Jennifer Lee announces the Altadena Town Council Education Committee's town hall meeting on August 26, 2017 at 10:00 AM at the Altadena Library. Committee members are Chair Jennifer Lee, Councilmember Billy Malone, and two parents of Pasadena Unified School District (PUSD). Principals and representatives will be present to discuss Altadena PUSD schools. Flyers are provided for the public, and Councilmember Nestor De La Torre informs the community that the flyer is posted on the ATC website.

### 7. ALTADENA COMMUNITY REPORTS

- 7.1. LA County Department of Parks and Recreation \_\_\_\_\_ Meliza Hernandez, District Manager, provides a report on Altadena parks and highlights Loma Alta Park's backpack giveaway and free haircuts event on Saturday, August 12, 2017. For more information on programs, please visit [parks.lacounty.gov](http://parks.lacounty.gov) or call (626) 398-5451.
- 7.2. Altadena Chamber of Commerce \_\_\_\_\_ Councilmember Billy Malone provides a report on upcoming chamber events. A mixer and networking event will be held at Meredithm on August 24, 2017, 5:30-7:00 PM. The cost is \$5.00 for non members and free for members. The tentative date for the Business Walk with State Senator Anthony Portantino's Office is September 9, 2017. The walk includes Lake and Mariposa area, and West Altadena. The West Altadena Merchants Association is no longer in existence. Merchants on Lincoln Avenue are encouraged to organize group functions which may be supported by the chamber. Chair Ezieme recommends council members representing census tracts with businesses on Lincoln Avenue, encourage merchants to get involved with Altadena Chamber of Commerce. The tentative date for the Power Breakfast on the new Altadena Community Standards District (CSDs) and how it applies to commercial districts is September 14, 2017. The chamber will continue partnering with LA County Parks and Altadena Farmers Market to





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host movies in the park during October. For more information, visit [www.altadenachamber.org](http://www.altadenachamber.org).

- 7.3. Collaborate PASadena \_\_\_\_\_ Councilmember Gloria Sanyika provides a report, presents an overview of the meeting held July 26, 2017, and explains that "PAS" represents the cities in collaboration, Pasadena, Altadena and Sierra Madre.

### Upcoming Events:

- September 12, 2017 – Collaborate PASadena Neighborhood Leadership Institute's 10-week grassroots training program begins.
- September 18, 2017, 5:30 –8:00 PM - Neighborhood Summit at La Casita del Arroyo, 177 S. Arroyo Boulevard in Pasadena. Event flyer to be posted on the website.
- September 23, 2017, 9:00 AM–1:00 PM - Launch of Pasadena as an Early Learning City event will be held at Pasadena Brookside Park. For more information, contact Pasadena Office of the Young Child.

(For more information on all upcoming events, visit [www.collaboratepasadena.org/cpnli](http://www.collaboratepasadena.org/cpnli).)

- 7.5. 41st Assembly-Local Government Advisory Committee \_\_\_\_\_ Councilmember Judy Matthews - No report.

## 8. CENSUS TRACT REPORTS

- 8.1. 4603.01 Councilmember Judy Matthews reports that the Department of Public Works has installed school warning signage on the south side of Altadena Drive, west of Lincoln Avenue.

Councilmember Billy Malone reports on a situation where a filming trailer with its engine and generator on was stationary next to a school. Councilmember Malone informs council and the community that in order to protect students on playgrounds, there is a school bus ordinance which does not allow buses to idle outside the school polluting the area.

Councilmember Dorothy Wong provides a brief report on trail activities from the Altadena Crest Trail Restoration Working Group for the development of an equestrian safe path, allowing equestrians to leave the existing staging area without going on Loma Alta Drive. The proposed design is made available for council and the community, and comments may be submitted by August 22, 2017. Councilmember Dorothy Wong announces the results of the 33<sup>rd</sup> Angeles Crest 100-Mile Endurance Run (AC100) held on August 6, 2017. For more information on the AC100, how to get involved, and trail concept plan, contact Dorothy Wong at [dorothy.wong@altadenatowncouncil.org](mailto:dorothy.wong@altadenatowncouncil.org).

- 8.2. 4603.02 Councilmember Gloria Sanyika, no report.



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### **9. GENERAL PUBLIC COMMENTS**

Michael Waters shares his concerns of an unoccupied property on the corner of Mariposa Street and Fair Oaks Avenue. The unkept property has been unoccupied for approximately two years with recent alleged illegal activity. Councilmember Patricia Sutherlen will speak with resident.

### **10. ADJOURNMENT 8:43 PM**

Motion: Diane Marcussen  
Second: Nestor De La Torre  
Aye: Unanimous  
The motion carries.

**APPROVED AS TO FORM AND CONTENT:**

By:  9/19/2017  
Judy A. Matthews, Recording Secretary  
Councilmember 4603.01