



ALTADENA TOWN COUNCIL

Meeting Minutes

February 21, 2017

Altadena Community Center, 730 East Altadena Drive
Altadena, California 91001

1. CALL TO ORDER 7:00 PM.

- 1.1. Pledge of Allegiance _____ Councilmember Justin Robertson.
- 1.2. Roll Call _____ Recording Secretary, Judy Matthews.
 - (14) Present: Dean Cooper, Nestor De La Torre, Okorie Ezieme, Damon Hobdy, Anne Lansing, Jennifer Lee, Diane Marcussen, Judy Matthews, Brent Musson, Justin Robertson, Gloria Sanyika, Patricia Sutherlen, Sylvia Vega, and John E. White
 - (2) Excused: Anne Chomyn and Billy Malone
 - (0) Absent/Unexcused
- 1.3. Approve February 21, 2017 Meeting Agenda _____ Councilmember Diane Marcussen Requests that "Public Comment" is added to 5. Committee Reports, 5.1 Land Use Committee, following Item 5.1.1 and Item 5.1.2 as Items 5.1.1.1. and 5.1.2.1., respectively. Councilmember Marcussen provides name of presenter, Sholeh Ansari, Department of Public Works Programs, Development Division, to replace TBD under 4.1, Bikeway Improvement. Chair calls for motion to approve the February 21, 2017 Meeting Agenda as amended.

Motion: Brent Musson
Second: Patrician Sutherlen
Aye: Unanimous

2. OFFICERS' REPORTS

- 2.1. Chairman _____ Okorie Ezieme acknowledges Councilmember Diane Marcussen's request that ALDI report not be presented at this time. Chairman announces the following events in which the Altadena Town Council has been invited:
 - Kathryn Barger, LA Supervisor Fifth District, invites community leaders to Park Funding 101-Measure "A" Implementation, the Next Steps, Wednesday, February 22, 2017, 9:00 AM-11:00 AM, at LA County Arboretum & Botanic Garden, 301 N. Baldwin Avenue, Arcadia.
 - Welcome Lisa Cavelier, New Director, Collaborate PASadena, March 8, 2017, 4:00 PM-7:00 PM at Las Casitas Del Arroyo, 177 S. Arroyo Boulevard, Pasadena.
 - Assemblymember Chris Holden, District 41, invites the community to his Annual Open House and will recognize the 41st Assembly District's Woman of Distinction, Thursday, March 2, 2017, 5:00 PM-6:30 PM, at 41st Assembly District Office, 600 N. Rosemead Boulevard, Pasadena.
 - Pasadena Unified School District Board Election has two districts in which Altadena participates, and District 1 candidates Kimberly Kenne and Rita Miller are invited to present at council meeting.



ALTADENA TOWN COUNCIL

Meeting Minutes

February 21, 2017

Altadena Community Center, 730 East Altadena Drive
Altadena, California 91001

Altadena Homeless Count - Chairman Okorie Ezieme acknowledges Councilmembers Judy Matthews and Ann Lansing, council members, and community volunteers for their participation in the Altadena Homeless Count. It was reported that over 60 volunteers participated in Altadena.

Altadena Town Council Bylaws – On January 9, 2017, council were asked to reread and note any possible revisions by February 14, 2017 for further review. The Executive Committee received and reviewed the one submission from Councilmember Justin Robertson. A Bylaws Committee is being appointed to present recommendations to the entire council. The committee shall consist of five (5) members. If there is interest to serve on the committee, volunteers must respond by March 7, 2017.

Community Standard District (CSD) – A Public hearing on Project R2016-00348; Advance Planning, 2016-00640; Environmental Assessment, 2016-002556; and Altadena Community Standard District Update is scheduled for February 28, 2017 at 9:30 AM, Room 381B, Kenneth Hahn Hall of Administration, 500 W. Temple Street, Los Angeles. Interested persons will be given the opportunity to testify.

- 2.2. Vice Chairman _____ Damon Hobdy reports that the Town Council meeting agendas are comprised and approved by Executive Committee members, Damon Hobdy, Judy Matthews, Patricia Sutherlen, Okorie Ezieme, and Billy Malone which meet on the second Tuesday of each month. If councilmember or community would like to be placed on the agenda, they are instructed to contact an Executive Committee member on or before the second Monday of the month.

If there are public comments on 5.1.1 AT&T CUP or 5.1.2 Mota's Mexican Restaurant, please fill out public comment cards and present to Councilmembers Judy Matthews or Dean Cooper. Residents who would like to make a General Public Comment may be presented at the end of the meeting.

Councilmembers are to provide change in contact information to Corresponding Secretary Billy Malone.

Councilmember Dean Cooper inquires as to what Bylaw changes were proposed. Discussion ensues. Chairman Okorie Ezieme asks Councilmember Cooper to participate on the Bylaws Committee.



ALTADENA TOWN COUNCIL

Meeting Minutes

February 21, 2017

Altadena Community Center, 730 East Altadena Drive
Altadena, California 91001

- 2.3. Recording Secretary _____ Judy Matthews.
- 2.3.1. Approve January 17, 2017 Meeting Minutes as amended with correction previously noted by Councilmember Judy Matthews to add the letter "s" to the end of the word Ralph to read "Ralphs" as proposed by Councilmember Justin Robertson. Motion by Councilmember Judy Matthews; Seconded by Damon Hobdy; Aye; unanimous with the exception of one abstention.
- 2.4. Treasurer _____ Patricia Sutherlen provides a report. Balance as of end of January 2017 is \$2,195.84. Additional \$70 in donations received were in December after bank statement. The public is reminded that donations are welcome.
- 2.5. Corresponding Secretary _____ Billy Malone. No report.

3. PUBLIC SAFETY REPORTS

- 3.1. California Highway Patrol _____ Officer Mike Ulloa provides a report on January traffic collisions and states that traffic citations will be reported in March. It is further reported that Officer Cooper, CHP Altadena Station, was injured in a traffic accident. On behalf of the Altadena CHP Office, condolences are extended to Whittier Police Office family for the loss they suffered this week. Officer Ulloa invites the community to the 626 Golden Streets event, Sunday, March 5, 2017, 9:00 AM-3:00 PM. It is announced that Captain Jesse Holguin is reporting to Altadena California Highway Patrol Office on March 1, 2017.
- 3.2. Altadena Sheriff Station _____ Lt. Carmichael Octave provides a report on decrease in crime and addresses councilmember inquiries as to their perspective census tract. On behalf of Captain Vicki Stuckey and the entire Altadena Sheriff Station, condolences are extended to the Whittier Police Office family for the tragic loss suffered this week. Councilmember Anne Lansing acknowledges Deputy Daniel Paige for being proactive with fearmongering on social media in relation to immigration enforcement. Deputy Paige clarified that the department has no role and information on social media was incorrect.
- 3.3. CERT _____ No report.
- 3.4. County Fire _____ Robert "Bob" Haskell, Battalion Chief, provides a report on behalf of Assistant Fire Chief Gregory Hisel. A report on the February 18, 2017 small kitchen fire at Mota's Mexican Restaurant on Lincoln Avenue is given. On behalf of LA County Fire Chief Daryl L. Osby and the entire LA County Fire Department, condolences are offered in unity with Peace Officers in the entire Whittier



ALTADENA TOWN COUNCIL

Meeting Minutes

February 21, 2017

Altadena Community Center, 730 East Altadena Drive
Altadena, California 91001

Police Department. Battalion Chief states that he will inform chair name of representative for the next meeting.

4. SPECIAL PRESENTATION

- 4.1. Bikeway Improvement _____ Councilmember Diane Marcussen introduces Sholeh Ansari, Project Manager, Department of Public Works, Program Development Division, to present new bikeway lane changes proposed at Altadena Drive and Washington Boulevard.

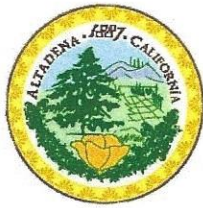
Sholeh Ansari presents an overview of Altadena Drive and Washington Boulevard Bikeway Project which includes the unincorporated community of Altadena and the City of Pasadena. The project limits are Washington Boulevard-100' west of Belford Avenue to 100' east of Altadena Drive and Altadena Drive-150' north of intersection of Canyon Close Road to Washington Boulevard. The project's design concept has been approved by the City of Pasadena and Los Angeles County with the tentative construction date of summer 2018.

The proposal for Altadena Drive includes a bike lane and bike buffer, one lane on each side, and the parking lane to be kept on Altadena Drive. The parking lane, bike lane and bike buffer are to separate bicyclists from vehicles on both sides of the road. The proposal for Washington Boulevard includes one lane on each side, parking lane, bike lane and bike buffer. Discussion held. Daniel Quintana, Senior Civil Engineer, Traffic and Lighting Division, states that it is his understanding that motorized bicyclists are not allowed in the bike lanes and that there are currently no future projects for the area north of Canyon Close Road where the bike lane ends. He further states that concerns will be addressed with staff and councilmembers will be provided contact information as requested. Representative Sholeh Ansari to provide a diagram of the transition from Pasadena to Altadena and reverse along with the website of all proposed bike lanes to Councilmember Diane Marcussen who will share with councilmembers.

Public Comment: A resident of the community, whose name was not provided, inquires if the current design of the bike lane will be available in the future to be upgraded to a separate lane.

5. COMMITTEE REPORTS

- 5.1. Land Use Committee _____ Councilmember Diane Marcussen provides a report and states ALDI to open in early April. It is further reported that the Altadena Historical Society has provided historic photos of Altadena that ALDI will enlarge at their own expense and place in the store's windows. Diane Marcussen acknowledges ALDI's willingness to place photos of Altadena in the windows to enhance appearance.



ALTADENA TOWN COUNCIL

Meeting Minutes

February 21, 2017

Altadena Community Center, 730 East Altadena Drive
Altadena, California 91001

Diane Marcussen reports that Altadena Market Place is tabled for further review at the March 7, 2017 Land Use Committee Meeting (LUC). It is further reported that at February 1, 2017 LUC meeting the committee voted to recommend approval to ATC of the CUP by AT&T for installation of 47 antennas on public utility poles.

- 5.1.1. Patricia Sutherlen states for the purpose of councilmembers who are not on the Land Use Committee, AT&T presents brief presentation on the multiple CUP requests for installation of 47 small cels throughout Altadena. Dan Rovido, Director of External Affairs, AT&T, introduces Kim Allen, Wireless Policy Group Senior Vice President, who presents brief overview and clarifies that the proposal is a small cel network, not a distributed antenna system (DAS).

Councilmember Sutherlen reads response from AT&T addressing noise level concern from the community. Kim Allen confirms that Samuel S. Cha has followed up with residents who expressed concerns. Discussion ensues. Councilmember Sutherlen presents the following results of community outreach conducted by councilmembers around the proposed sites of the small cels: 775 doors knocked on, 200+ face to face communication, 650 flyers left with residents or at residences, and 40 responses received from flyer via email or social media. Of the total responses, the results are as follows: 7% did not approve of the project; 31% offered no opinion; and 62 % are in favor. Responses from residents who did not approve are as follows: (1) currently have good reception; (2) do not use AT&T; and (3) health concerns. Several email responses indicated that the respondents thought the request was for a cel tower rather than a small cel or did not understand the difference.

5.1.1.1. Public Comment

Louise St. Juste expresses concern of health issues and inquires as to how a determination was made to place the pole in front of her residence on La Corona Avenue.

- 5.1.1.2. In the matter of Project number 2016-002608 and others, the proposal of AT&T to install 47 small cel towers in Altadena, Councilmember Patricia Sutherlen proposes that based on overwhelming support from the community, the request be approved with the following conditions: (1) all equipment is to be placed on the pole, not on the ground, and painted to match the pole; (2) the project is to meet all FCC limits and guidelines for Radio Frequency Emissions; (3) in locations where a new pole is to be installed, advance notice is to be made to all residents who will be affected due to construction eg. Digging of a trench; (4) proper maintenance is to be performed according to AT&A's regular schedule; and (5) regarding the new pole to be installed on Maiden Lane and Mt. Lowe Drive, the pole is to be located at the edge of the median and as far north as possible. Motion of Councilmember Sutherlen is seconded by Brent Musson. Discussion held, and Condition Number 4 is amended to read "Proper maintenance is to be performed according to AT&T's regular annual schedule." Motion is amended to read "That based



ALTADENA TOWN COUNCIL

Meeting Minutes

February 21, 2017

Altadena Community Center, 730 East Altadena Drive
Altadena, California 91001

on overwhelming support from the community a letter be sent to Regional Planning recommending approval with the following conditions."

Motion to approve as amended: Patricia Sutherlen

Second Stand: Brent Musson

Aye: (10)

Nay: (2)

Abstention: (2)

Motion carries.

- 5.1.2. Councilmember Diane Marcussen states that the LUC voted to recommend approval to ATC of the CUP to allow the sale of alcohol beverages at Mota's Mexican Restaurant. Councilmember Nestor De La Torre introduces Peter Impala of Art Rodriguez & Associates who presents a brief overview of CUP. Councilmember De La Torre provides project Summary and community outreach of local businesses and residents within approximately 500 feet radius resulting in the following: (1) 107 total residents approached; (2) Yes-19; (3) No-2; (4) No Opinion or Concern-17; and (5) Not Home-69. A flyer in English and Spanish providing basic information of the project; LUC and ATC February meetings date, time, and address; and councilmember's contact information was left at each residence. The two "No" votes cited concerns regarding the number of alcohol vendors in the area, and another resident expressed concern due to the increased vandalism in the area. One residence who approved expressed that the business operation and service hours not go beyond 10:00 PM. Mota's Restaurant owners surveyed patrons to offer support of the application from September 16, 2016 to January 20, 2017 resulting in 130 signatures: 77 from Altadena, 23 from Pasadena, and 30 from various other cities and self reported addresses that were verified. The Department of Alcohol & Beverages mailed notices to businesses within 500 feet of the application site reaching 141 residences, but no responses were received. Councilmember De La Torre found no sensitive uses within 600 feet of the application; one Alcohol and Beverage License holder within 600 feet; and three vendors of alcohol in the Census Tract.

5.1.2.1. Public Comment

Noah Smith supports and indicates that making an establishment more family friendly only helps the general safety of an area.

H. Shakur supports the restaurant and asks that attention be given to gang violence in the area.

- 5.1.2.2. Motion by Councilmember Nestor De La Torre to send a letter to Regional Planning recommending the approval of the CUP RPPL2016003075, Mota's Mexican Restaurant located at 2397 N. Lincoln Avenue, Altadena to allow the sell and dispensing of a full line of alcohol beverages for onsite consumption with the following conditions: (1) the hours of operation and sale of alcohol between 8 am – 10 pm, daily; (2) the applicants ensure



ALTADENA TOWN COUNCIL

Meeting Minutes

February 21, 2017

Altadena Community Center, 730 East Altadena Drive
Altadena, California 91001

the property will be maintained, secure, and well-lit; (3) alcoholic beverages will only be sold in conjunction with meals.; (4) alcohol will only be served for on-site consumption and not allowed to be removed from the premises for any reason; (5) alcohol will not be sold to those under legal drinking age; (6) the restaurant and employees will continuously monitor alcohol storage areas; (7) distilled spirits will not be served alone, also known as "shots;" (8) alcoholic beverages containing distilled spirits will only be served in cocktails or similar type of mixed drink; (9) employees will refuse to sell to patrons that appear to be intoxicated; (10) all employees will be given proper training in these processes and the owners will ensure the compliance of training by all employees; and (11) the applicants agree to comply with all applicable laws, regulations, and rules imposed or enforced by any government entity." Discussion held. Motion stands.

Motion: Nestor De La Torre

Second: Brent Musson

Aye: (13)

Nay: (0)

Abstention: (1)

Motion carries.

- 5.2. Altadena Filming Committee _____ Patricia Sutherlen, on behalf of Anne Chomyn provides a written report. Film LA, in agreement with the Department of Public Works, will now require that the narrow section of New York Drive between Lake Avenue and Allen Avenue be posted "No Parking" on both sides of the street.

During February, the committee met with representatives of the Altadena Sheriff Department, California Highway Patrol, and the Filming Industry and shared comments from the community regarding safety, parking concerns, and the role that officers play at a location shoot. The committee also shared comments from location managers. There was much discussion held regarding how to enforce the standard permit condition that prohibits cast and crew from parking on area streets. Tickets could be issued to cars parked in a temporary "No Parking" zone but seldom are issued. Residents who would like help from law enforcement getting in and out of their driveways safely or having crew cars removed from the area, should know that officers really do appreciate being addressed with courtesy. Filming committee reminds the community to attend and participate in the Town Hall on filming on Tuesday, February 28, 2017, 7:00 PM at the Altadena Community Center.

- 5.3. Election Committee _____ Patricia Sutherlen provides a report and inquires whether council members have any corrections/additions to the 2017 Election Rules previously provided to council for review and comments. No corrections/additions are received. The specific changes from 2016 are as to dates, applications being returned to the Altadena Community Center in lieu of the Altadena Library, and on page 2 of the Election Rules, under "Voting Section," to read "Voters



ALTADENA TOWN COUNCIL

Meeting Minutes

February 21, 2017

Altadena Community Center, 730 East Altadena Drive
Altadena, California 91001

must show definite proof of name and residency relative to voting in their census tracts. Driver's licenses, California ID cards, checking accounts, or utility bills are examples of this type of proof."

Motion to accept 2017 Election Rules as printed: Patricia Sutherlen
Second: Damon Hobdy
Aye: Unamouious
Abstention: (0)
Motion carries.

Councilmembers are asked to notify Councilmember Sutherlen by May 12, 2017 of their intent to run for office. Election Committee to be formed, and council who are not eligible to run for office are asked to contact Councilmember Sutherlen if interested in participating on the Election Committee. Additionally, Councilmember Sutherlen will reach out to the community for interest on the Election Committee.

6. ALTADENA COMMUNITY REPORTS

- 6.1. Altadena Public Library _____ Okorie Ezieme reads report on behalf of Mindy Kittay, Director. The grand opening of the main library is June 10, 2017. The library will be closed beginning March 13, 2017 and reopen on May 1, 2017. An updated schedule will be placed on the library's web page. On Saturday, March 11, 2017, at 6:30 PM the DeRumba group of musicians will be performing. MARK YOUR CALENDAR: Summer Reading "Kick Off," Grand Reopening Party and 50th Anniversary Celebration, Saturday, June 10, 2017 with the Satisfaction Band and activities for the children. Residents are encouraged to go to www.altadenalibrary.org and check the "Let's Talk" box at bottom right to submit questions. To be added to the mailing list, send a note stating you want to be added to the mailing list along with your email address.
- 6.2. LA County Department of Parks and Recreation _____ Meliza Hernandez, No report.
- 6.3. Chamber of Commerce _____ Billy Malone, No report.
- 6.4. Collaborate PASadena _____ Gloria Sanyika provides a report. An overview of Collaborate PASadena January 25, 2017 meeting is presented. Councilmember Gloria Sanyika, Laura Zachar and Mary Donnelly-Crocker, were selected to represent Collaborate PASadena at Terry Torneck, Mayor City of Pasadena, joint meeting of the Pasadena City Council and PUSD's Annual Event, Thursday, February 16, 2017, at Pasadena City Hall. It is further reported that reception for Lisa Cavelier, Director Collaborate PASadena, will be held Wednesday, March 8, 2017 from 4:00 PM-7:00 PM at Las Casitas Del Arroyo, 177 S. Arroyo Boulevard, Pasadena.



ALTADENA TOWN COUNCIL

Meeting Minutes

February 21, 2017

Altadena Community Center, 730 East Altadena Drive
Altadena, California 91001

- 6.5. 41st Assembly-Local Government Advisory Committee ____ Judy Matthews provides a report and acknowledges council, the community, and Anne Lansing for participating in the Altadena Homeless Count. Special expressions of thanks are extended to Albert Gomez, LA County Parks and Recreation, for securing Loma Alta Park as the Deployment Site and Assemblymember Holden for providing refreshments for the volunteers. Councilmember Judy Matthews is a 2017 Woman of Distinction nominee, and Jaylene Moseley, Flintridge Center President, has been selected as the 41st Assembly District 2017 Woman of Distinction.

On April 29, 2017, 8:00 AM- 12:00 PM, the Second Annual Community Service day will be held. Three homes will be selected to receive minor repairs. The service is free due to efforts of local businesses, service providers, schools, community resources and neighbors.

7. CENSUS TRACT REPORTS

- 7.1. 4603.01 __ Damon Hobdy/Judy Matthews jointly provides report expressing the importance of MYN and encourages the community to take part to ensure all residents are trained.
- 7.2. 4603.02 __ Gloria Sanyika provides a report and indicates her efforts made to get a "No Dumping" sign placed at Fair Oaks and Ventura. In addition, she shares that during volunteer recruitment in support of Collaborative PASadena Reading Partners 3rd Grade Reading Initiative, over 250 books were collected and presented to Jackson Elementary School on January 25th from the Collaborative PASadena Book Drive. The additional books will help for the school year. It is further reported that the three Altadena Schools in "focus" for reading partners are Jackson, Altadena and Elliott Middle School. In that the reading program is only for elementary school children, focus and efforts are being made to place "Club Aspire" tutorial services in Elliott Middle Schl. Councilmember Gloria Sanyika is working with PUSD on the Farm to School Committee to implement Food Harvesting Drying Centers to complement school gardens.

8. GENERAL PUBLIC COMMENT

No Public Comments.

9. ADJOURNMENT 9:46 PM

Councilmember Damon Hobdy moves/Councilmember Diane Marcussen seconded-unanimous.

APPROVED AS TO FORM AND CONTENT:

By:  3/2/17

Judy A. Matthews
Councilmember 4603.01
Recording Secretary