



ALTADENA TOWN COUNCIL

Meeting Minutes

May 16, 2017

Altadena Community Center, 730 East Altadena Drive
Altadena, California 91001

1. CALL TO ORDER 7:07 PM

- 1.1. Pledge of Allegiance _____ Treasurer, Patricia Sutherlen
1.2. Roll Call _____ Recording Secretary, Judy Matthews

(15) Present: Anne Chomyn, Dean Cooper, Nestor De La Torre, Okorie Ezieme, Damon Hobdy, Anne Lansing, Jennifer Lee, Billy Malone, Diane Marcussen, Judy Matthews, Brent Musson, Justin Robertson, Gloria Sanyika, Patricia Sutherlen, and John E. White

- (1) Excused: Sylvia Vega
(0) Absent/Unexcused

- 1.3. Approve May 16, 2017 Meeting Agenda _____ Councilmember, Damon Hobdy acknowledges requests by Councilmember Diane Marcussen to add Public Comments under 5.1.2 Altadena Community Standards District Update and Councilmember Jennifer Lee to add Census Tract Report 4612 to the agenda under item 7. Chair Okorie Ezieme adds Public Comments under 5.1.2 Altadena Community Standards District Update, and 7.3 Census Tract Report 4612. Damon Hobdy motions to accept May 16, 2017 meeting agenda as amended.

Motion: Damon Hobdy
Second: Brent Musson
Aye: Unanimous
The motion carries.

2. OFFICERS' REPORTS

- 2.1. Chairman _____ Okorie Ezieme extends appreciation to the community for their attendance and input.
- 2.2. Vice Chairman _____ Damon Hobdy informs the community that the Executive Committee (EC) consists of Damon Hobdy, Patricia Sutherlen, Billy Malone, Okorie Ezieme and Judy Matthews. The EC meets on the second Tuesday of each month. The agenda is finalized at the EC meeting and is the order of business in which council will proceed. To be placed on the agenda, community members may contact one of the EC members by 5:00 PM on the second Monday of the month.

In order to make a public comment prior to the end of the meeting, the public may complete and submit a comment card to a councilmember.

Councilmember Hobdy encourages councilmembers to provide their updated contact information, (i.e emails and phone numbers) to Councilmember Billy Malone so that the community has accurate contact information.



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2.3. Recording Secretary _____ Judy Matthews

2.3.1. Approve April 18, 2017 Meeting Minutes as amended with the following changes: Dean Cooper's absence status changed to excused, Justin Robertson recommended typographical corrections of Item 2: El Molino, Item 5.1.1, Marcussen, and 5.1.1 La Venezia Court, and suggestion by Councilmember Hobby to correct Item 9: Adjournment to read 10:18 PM.

Motion: Judy Matthews

Second: Damon Hobby

Aye: Unanimous

Motion carries with the exception of three abstentions.

2.4. Treasurer _____ Councilmember Sutherlen provides a treasury report. The balance is \$2,317.89, including an increase due to donations at March and April meetings. The public is reminded that donations are welcomed and appreciated.

2.5. Corresponding Secretary _____ Councilmember Malone expresses appreciation for the community's attendance at tonight's meeting and to those who attended the grand re-opening celebration and ribbon cutting ceremony for Altadena Elementary School.

3. PUBLIC SAFETY REPORTS

3.1. California Highway Patrol _____ Officer Mike Ulloa provides a traffic report and informs the community of the news release from Cal-Trans regarding temporary lane changes on the 210 Freeway from east of Mountain Street to Ocean View Boulevard beginning the week of May 14, 2017. An overall comparison report for the month of April 2016 to current was addressed describing a slight increase in activity and patrol conducted in the area.

At the request of council, reports involving pedestrians and bicycle related traffic collisions will be included in monthly reporting. Traffic and parking concerns at Waldorf School on Mariposa and surrounding areas are being addressed and deployment of a radar trailer in Census Tract 4601 will be considered .

3.2. Altadena Sheriff Station _____ Lt. Carmichael Octave provides a report on crime status and indicates a decrease in overall crime for the month of April due to an overall drop in vehicle burglary attributed to collaborative efforts from the community and law enforcement. A discussion is held and Lt. Octave asks that residents noticing an increase in loitering around businesses and areas in their community contact the sheriff station, and a unit will be sent. It is further stated, under California Penal Code, Section 602 Letter that property owners may authorize local law enforcement to



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arrest trespassers under certain provisions. In addition, when youth or certain ethnicity groups are stopped, there is no department policy that targets individuals because of race. At the discretion of the officer, questions may be asked of individuals, if a violation is noted, i.e. whether an individual is on parole when pulled over.

- 3.3. CERT _____ Nancy Darling and Debra Halberstadt provide a report over viewing the responsibility of CERT and its importance. Monthly meetings held the second Tuesday of each month at Altadena Community Center. Discussion held and Debra Halberstadt informs council that all food and water should not be used after the expiration date.
- 3.4. Map Your Neighborhood (MYN) _____ Eric Vander Velde provides a report on behalf of Karen Gibson, shares the importance of MYN and its efforts with CERT. Training is scheduled for Sunday afternoons on May 21, 2017, July 16, 2017 and September 27, 2017, 4:00 PM to 6:30 PM at Altadena Town & Country Club. Eric Vander Velde further stresses the importance of coming together as a community to promote being prepared. At the request of council, Mr. Velde will provide a list of neighborhoods that were MAP upon request. The three year goal is to have 10% of households in Altadena prepared. Presently CERT is 4.50% of their goal. (To make reservations for one of the training dates, send email to mynrsvp@gmail.com.)
- 3.5. County Fire _____ Mark Whaling, Battalion 4 Chief on A Shift, provides a report over viewing activity for the month of April.

4. SPECIAL PRESENTATION

- 4.1. Arroyo Seco Weekend Updates _____ Darryl Dunn, CEO/General Manager, Rose Bowl Stadium and Joe Bryant, Board of Directors Councilmember Judy Matthews introduces Darryl Dunn. Mr. Dunn provides an update of the events for May and June. Arroyo Seco Weekend is a two-day music and arts festival, June 24-25, at the Brookside Golf Course in Pasadena. Performances by headliners attracting an older demographic includes Tom Petty & the Heartbreakers, Mumford & Sons, Alabama Shakes, Weezer, The Meters and The Shins. There will be multi generational activities, which include children, food vendors, and three stages (jazz and two contemporary music stages). The amplified sound occurring at each stage may reduce the impact of sound/noise in that the stages are on the grounds of the golf course and not in the Rose Bowl Stadium. Attendance of 30,000 people per day is anticipated. Council inquires whether there are discounts for seniors. The Musical Festival tickets range from \$125 to \$399. For inquires or concerns, contact hotline at (626) 397-4141.

In addition to the revenue currently generated from UCLA football season and the Tournament of Roses, it is necessary to develop a plan due to competitive venues seeking the same events. The new concert promoter, Anschutz Entertainment Group (AEG), owns and operates a variety of venues, including Staple Center, LA Kings, and the



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Galaxy, and is also responsible for Coachella and Desert Trip Concerts, New Orleans Jazz Festival, and other events.

5. COMMITTEE REPORTS

5.1. Land Use Committee _____ Councilmember Diane Marcussen informs the community that the LUC voted to approve the Altadena Market Place Project with conditions. Councilmember Marcussen also acknowledges Councilmembers Anne Chomyn and John White for working through the conditions proposed for the project, taking into consideration feedback received from the community.

5.1.1. Altadena Market Place _____ Councilmembers Anne Chomyn and John E. White Project Description: Conditional Use Permit, Application No. 2016004021, Altadena Market Place, 2450 Lake Avenue, Altadena. The project is a Conditional Use Permit to allow the sale of beer and wine for on-site consumption for four (4) restaurants, the sale of a full-line of alcohol for on-site consumption for two (2) restaurants, and the sale of a full-line of alcohol for off-site consumption for a small retail market, in conjunction with a new marketplace composed of six (6) restaurant tenant spaces and one (1) market tenant space, with associated live entertainment limited to a small ensemble providing background music, subject to conditions of approval. Councilmember Anne Chomyn provides an overview of the Executive Summary of Community Feedback that she and Councilmember John White gathered from community input from social media, emails, and public comments at LUC meetings. Social media showed widespread interest and support for the Altadena Market Place Project. Emails, Summary of Social Media Feedback, Summary of Sensitive Use Feedback and other background information related to this project are incorporated in the Executive Summary of Community Feedback. Council was provided this information for review. Councilmembers White and Chomyn canvassed residents on Marcheta and Mariposa in January and February and heard mostly support. Some of the supporters later expressed opposition.

John White, Diane Marcussen, Justin Robertson, and Anne Chomyn received emails supporting and opposing the project. Since February 7, 2017, 23 emails in support of the project were received. Before February 5, 2017, five emails in support of the project were received. A few of the email senders have suggested hours and other policies that they would like or find acceptable. Supporters cited the need for more restaurants in Altadena and for more economic activity on Lake Avenue, and they were acceptable of closing hours between 10:00 PM to 12:00 AM.

At the LUC meetings, supporters spoke in favor of closing hours being 10:00 PM or 11:00 PM, how Altadena "could use a nice centralized business area," and how a successful market place could raise property values. The Altadena Market Place developers placed a petition on line and received over 365 signatures in support, in which over 360 are



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residents of Altadena. Opposition was received via emails and letters from fourteen households citing specific concerns over parking issues, seating capacity, number of liquor licenses and hours of operation; and twelve of these households are on Mariposa or Marcheta, east of Lake Avenue. Councilmember Anne Chomyn further presents community comments in opposition. Excerpts of residents' emails who are not in attendance in support and in opposition are read. In opposition are twelve Mariposa and Marcheta residents.

Conditions in support of the project were approved unanimously by LUC and were developed to meet the needs of the community without being so restrictive as to keep the business from succeeding. Councilmember Anne Chomyn moves that the Project Conditions dated May 2, 2017, paragraph under Parking, Noise and Light, beginning with "Signage shall be posted" be amended to read "The developer will post signage directing traffic to make a left turn toward Lake Avenue at the Mariposa exit if they receive permission from the owner of that parcel of land." (See Exhibit A, Project Conditions)

Motion: Anne Chomyn

Second: Diane Marcussen

Aye: Unanimous

Motion carries with the exception of one abstention.

Public Comments:

- Michelle Zack, 2485 Marengo Avenue-in strong support; prefers opening until midnight on the weekend
- Helen Overstreet, 1004 E. Mariposa Street-in opposition of the Marketplace; cites Summary of Altadena Community Plan, Paragraph 1.
- Vickie Thompson, 80 Wapello Street-in support as proposed
- Marilee Valkass, 936 Beverly Way-in support of Market Place
- Ms. Grannie Shakur-in opposition
- Richard Lambakis, 1867 E. Altadena Drive-in support of CUP as outlined tonight
- Bonnie Lingle, 940 E. Mariposa Street-in opposition; proposal has no provision made for the existing tenants
- Brisa Lopez (resident and business owner), 2593 N. Madison Avenue-in opposition; first tenant to sign lease, received misinformation for type of restaurant food service, reports lack of communication from developers once lease was signed.
- Andre Dressler, 1920 E. Altadena Drive-in support as proposed; need upscale eateries in Altadena.
- Dorian Quispie, 2386 Allen Avenue-in support; higher dining experience needed



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- Andrew Dobay, 944 Marcheta-in support; need upscale restaurant
- Steve Lamb, 403 Ventura Street-in opposition; county ignores statute passed in 1979
- Julian Shan-Taylor, 1024 Marcheta Street-in support

Councilmember John White reads project statement providing an overview of all aspects of the project and efforts made to ensure all community feedback was properly addressed and considered resulting in the proposed recommendation.

Councilmember Diane Marcussen states that the Regional Planning Commission makes the determination of the CUP. Hearing date is tentatively July 19, 2017 and public comments may be presented. A discussion is held. LA County Department of Public works, Traffic and Lighting will address timing on traffic light. Councilmember Malone states the importance of supporting our local businesses.

Councilmember Anne Chomyn moves that ATC sends a letter to Regional Planning recommending approval of the CUP No. RPPL2016004021 as described with conditions of approval as read and amended. A discussion is held.

Motion: Anne Chomyn

Second: Brent Musson

Aye: Unanimous

Abstention: None

The motion carries.

5.1.2 Altadena Community Standards District (CSD) ____ Councilmember Diane Marcussen restates results of the April 18, 2017 meeting approving motion to recommend that ATC sends a letter to the supervisor's office asking them to re-evaluate the Fences and Hedges alternative language and present their final offer. It is further stated that Supervisor Kathryn Barger will not be available for the May 23, 2017 supervisor's meeting. The item is on the agenda for the May meeting but will be rescheduled for the end of June. ATC will send the letter to the supervisor's office before she leaves. Councilmember Marcussen reads letter into record, which states in part, "ATC is unable to recommend a solution that is acceptable to the community. Instead, we request that you have county staff continue to work on this section of the CSD to provide a more comprehensive plan for enforcement that addresses the community concerns associated with the cost and timeframes of enforcement. This should also address their position on illegal fences that may have been in existence for as many as 80 years." It is further stated that ATC is not asking that Fences and Hedges be pulled out of the CSD Revisions, but be included in the final presentation of the Revisions.



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Public Comments – None

5.1.3. New York Drive Road Maintenance Mini Project ____ Councilmember Diane Marcussen provides a report informing the community of a ten-week restoration project starting at Lake Avenue north to Altadena Drive. In 2019 all of New York Drive will be completely removed and re-engineered. The Department of Public Works will report updates to ATC.

5.2. Altadena Filming Committee _____ Councilmember Anne Chomyn provides report that the notes from the Town Hall on Filming in February is posted on the Altadena Town Council website. It is further stated that in the current edition of Altadena Heritage Newsletter, there is an article covering the February Town Hall on Filming.

5.3. Election Committee _____ Councilmember Patricia Sutherlen provides a report that the election for one seat in each of the eight census tracts is June 10, 2017, with early voting on June 6, 2017. It is further stated that there are no candidates for the open seats in Census Tracts 4601 and 4612, and candidates will be solicited for the open seats after the election according to the bylaws.

5.3.1 Candidates Introduction/Speech _____ Councilmember Patricia Sutherlen announces that each candidate has three (3) minutes to present a statement. Each candidate is introduced according to census tract: 4602, Monique Baca-Geary and Billy Malone; 4603.01, Damon Hobdy and Dorothy Wong; 4603.02, Dr. Sandra Thomas; 4610, Veronica Jones and Brent Musson; 4611, Justin Robertson; and 4613, Sylvia Vega (candidate statement read by Councilmember Patricia Sutherlen).

Councilmember Sutherlen extends a thank you to all candidates. The community is invited to attend Neighbors Building a Better Altadena (NBBA) Candidate Forum, Thursday, June 1, 2017, 7:00 PM at Altadena Community Center. The forum will be moderated by League of Women Voters. Council representatives whose terms do not expire in 2017 will be in attendance to answer questions for census tracts without candidates.

Public Comments

Monica Hubbard acknowledges councilmembers for their service on Altadena Town Council. The public is invited to the NBBA Candidates Forum on Thursday, June 1, 2017.

6. ALTADENA COMMUNITY REPORTS

- 6.1. Altadena Public Library _____ Mindy Kittay, Director, No report.
- 6.2. LA County Department of Parks and Recreation _____ Meliza Hernandez, No report.



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- 6.3 Chamber of Commerce _____ Councilmember Billy Malone provides a report. He informs the community that a business directory is being revised and members may submit advertisements.
- 6.4 Collaborate PASadena _____ Councilmember Gloria Sanyika provides a report and presents an overview of the meeting held April 26, 2017. Pasadena Mayor Terry Tornek, Lisa Cavelier and Gloria Sanyika worked on a draft to request funding from the County of Los Angeles to further support Collaborative PASadena initiatives.
- 6.5. 41st Assembly-Local Government Advisory Committee __ Councilmember Judy Matthews provides a report. Assemblymember Holden has announced changes to the district office staff as follows: Phlunte Riddle, who previously served as senior field representative, has been named district director; Hector Rodriguez, former executive secretary, is now serving as field representative; and Karen Wingard, new staff member, is office assistant.

7. CENSUS TRACT REPORTS

7.1. 4603.01 Councilmember Damon Hobby provides a report. A speed radar has been placed on Glenrose Avenue to register speed. To recommend speed bumps, the speed must be 35 MPH. On behalf of constituents and council concerns, further follow-up has been made with Supervisor Kathryn Barger's office to revisit the concern to stop speeding and ensure the safety of the residents. Councilmember Hobby will notify the community of any updates from LA County.

Councilmember Judy Matthews reports that Map Your Neighborhood (MYN) retraining and new resident training have been confirmed for residents of upper and lower Florecita Farm area on October 7th and October 14th. Second Annual Altadena Community Service Day: Councilmember Brent Musson is acknowledged for ensuring that his constituents obtain the free services offered from Friendship Community Development Corporation in collaboration with local businesses/corporations and volunteers from the community at large, whose mission is to provide services of minor household repairs for seniors and at-risk families throughout Altadena and Pasadena.

7.2. 4603.02 Councilmember Gloria Sanyika reports that several concerns were received regarding the Marijuana Dispensary located within the Strip Mall at Altadena Dr. and Lincoln Ave. A letter is read from a constituent acknowledging the rapid response from all involved and that the dispensary is closed. Ms. Sanyika extends her thanks to all who ensured this matter was addressed in a timely manner.



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The public is invited to attend the fundraising play "High School Musical," May 18th and 19th at 6:30 PM at Charles W. Eliot Arts Magnet Academy to help the students establish an afterschool reading program.

7.3 4612 Councilmember Jennifer Lee reports on the public meetings at Pasadena Unified School District (PUSD). The 7-11 Surplus Property Advisory Committee is addressing the disposition of the former Burbank Elementary School property. The school closed in 2011 due to declining student enrollment. The interest is for PUSD to acquire a long-term lease tenant. The next Public Hearings are May 24, 2017, 6:30 PM, at PUSD and June 7, 2017, 6:00 PM at Burbank Elementary. For more information visit www.pusd.us

Chair Ezieme reminds the community of the library's 50-year celebration on June 10, 2017.

8. GENERAL PUBLIC COMMENT

Ms. Shakur expresses concern regarding the filming crew on Mariposa blocking handicap parking spaces at the library with portable toilets. Ms. Shakur also states concern of yard sale signs remaining in yards after the yard sale.

Michele Zack acknowledges the donation from ATC for the Altadena Triangle Park. \$23,000.00 has been received in pledges, and all funds are tax deductible. The estimated time for park completion is June 2017. The community is reminded to RSVP at altadenaheritage@gmail.com to attend the Spring Garden Celebration & Golden Poppy Awards, Sunday, May 21, 2017, 3:00 PM to 6:00 PM, 3511 Lincoln Avenue in Altadena. Triangle Park donations may be made at: www.amigosdelosrios.org/altadena-triangle-donations.

Councilmember Marcussen indicates that garage/yard sales are allowed only on the last full weekend of the month, that is, the last weekend that has both a Saturday and Sunday. Authorization is needed for yard sales on other weekends.

A discussion is held. Each census tract must present concerns/position to Town Council or directly to the county.

9. ADJOURNMENT 9:56 PM

Motion: Brent Musson

Second: Patricia Sutherlen

Aye: Unanimous

APPROVED AS TO FORM AND CONTENT:

By: _____

Judy A. Matthews

Councilmember 4603.01

Recording Secretary



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EXHIBIT A

Project Conditions

5.1.1. Altadena Market Place

Conditions May 16, 2017

Tenants

The permit is to be granted with the understanding that it will be used only for multiple small tenants in keeping with the developer's marketplace concept.

Allow up to six tenants to apply for Type 41 or Type 47 licenses, with a maximum of two Type 47 licenses, and allow one tenant to apply for a Type 21 license.

Type 47 license allowed only when necessary to complement a particular type of ethnic or specialty food, like Korean cocktails.

Footprint of Type 21 license establishment shall be ≤ 500 sq ft. usable space.

No private parties/events/single activity use of facility.

The permittee shall not install or maintain video games, pool tables or similar game activities or equipment on site.

Serving of alcoholic beverages

The sale of alcoholic beverages shall be in conjunction with food sales. Food service along with full menu shall be made available during all hours of business operation.

Hours for selling alcoholic beverages: sales of alcoholic beverages may begin every day at 9 am. Sales of alcoholic beverages shall end with closing time – no later than 10 p.m. Sunday to Thursday and no later than 11 p.m. on Friday and Saturday.

Alcoholic beverages sold by vendor with Type 21 license shall not be consumed at the site, except for instructional tasting.

There shall be no consumption of alcoholic beverages outside and in the vicinity of the Marketplace building.

Facilities to be provided to tenants



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Tenants shall not use Styrofoam in the serving or selling of food and/or drink. Owner shall provide plumbing for dishwashers as needed by the tenants.

Exterior security cameras shall be required.

Burglary and robbery alarms shall be installed inside the Food Hall or Marketplace.

Each tenant will have contact information for the building manager; contact information will also be on display in the building,

Parking, Noise and Light

Marketplace policy shall direct overflow parking to Lake Ave., Mariposa west of Lake, and the (prospective) lot on El Molino (next to Fire Station) rather than Mariposa St., Marcheta St., and Beverly Way east of Lake Ave.

Tenants and employees associated with Marketplace shall not park on Mariposa St., Marcheta St., or Beverly Way east of Lake Ave.

Parking lot striping and signage shall ensure that a delineated No Parking-Tow Away zone is provided for easement of residence at 940 E Mariposa St. (Developer and county are aware of easement and parking plan addresses the issue with use of signage.)

Striping shall maximize the number of parking spaces in the lot.

Parking lot lighting shall be dark sky-compliant, directed toward parking lot, and shall not illuminate adjacent private residences.

In consideration of after-dark operating hours, a barrier shall be constructed or vegetation, grown, so as to shield Marcheta Street residences across the street from the Marketplace parking lot from automobile, SUV, and truck headlights. Especially the residences at 916, 930 and 936 E. Marcheta St. shall be protected from such light intrusion.

All efforts shall be made to provide noise reduction with the use of landscaping in the parking lot, at entry/egress driveways, and along the east wall of the Marketplace structure.

Require rear doors to be self-closing.

No amplification of live music. Live music not to exceed small ensembles (up to 3-4 musicians) providing unamplified background music for diners.

There shall be no music or other noise audible beyond the restaurant premises with doors open during business hours.



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Live music accompanying dining shall not extend beyond operating hours.

No loitering.

Signage shall be posted on Marketplace property to direct traffic exiting Marketplace parking lot toward Lake Avenue. (The developers will post signage directing traffic to make a left turn at the Mariposa exit of the parking lot if they receive permission from the owner of the parcel.)

Other conditions

The permittee shall not advertise the sale of alcoholic beverages on the exterior of any structure on the subject property including windows, walls, fences or similar structures.

Signs advertising brands and types of alcoholic beverages or the availability of alcohol for sale at the subject site shall not be visible from the exterior of the premises.

The permittee shall maintain the subject property in a neat and orderly fashion. The permittee shall maintain free of litter all areas of the premises over which the permittee has control.

The permittee, and all managers and designated employees of the establishment, who directly serve or are in the practice of selling alcoholic beverages, shall participate in the LEAD (Licensee Education on Alcohol and Drugs) Program provided by the State of California Department of Alcoholic Beverage Control, or any equivalent program. All new designated employees shall be required to attend. The licensee shall display a certificate or plaque in a publicly accessible area of the establishment such as the lobby, indicating they have participated in this program. Proof of completion of the facilities' training program by employees, the licensee and all managers shall be available upon request.

All sellers of alcoholic beverages must be at least 21 years old.

The permittee shall provide adequate lighting above the entrance of the premises. The lighting shall be of sufficient power to illuminate and make easily discernible the appearance and conduct of all persons entering or exiting the premises.

Security cameras shall be installed inside the restaurant and outside facing the parking lot.

Request 5 year CUP so that hours and parking burden can be reviewed at that time. CUP renewal application shall come before the Altadena Town Council.