



# ALTADENA TOWN COUNCIL

## Meeting Minutes

March 20, 2018

Altadena Community Center, 730 East Altadena Drive  
Altadena, California 91001

### 1. CALL TO ORDER 7:06 PM

- 1.1. Pledge of Allegiance \_\_\_\_\_ Sharon Morrissey, Altadena Guild  
Huntington Hospital  
Introduction, Judy Matthews
- 1.2. Roll Call \_\_\_\_\_ Recording Secretary, Judy Matthews
- (15) Present: Nestor De La Torre, Okorie Ezieme, Veronica Jones, Victoria Knapp,  
Jennifer Lee, Diane Marcussen, Judy Matthews, Justin Robertson, Gloria Sanyika,  
Patricia Sutherlen, Dr. Sandra Thomas, Sylvia Vega, John White, Dr. Reginald Wilkins,  
and Dorothy Wong
- (1) Excused: Billy Malone
- (0) Absent/Unexcused
- 1.3. Approve March 20, 2018 Meeting Agenda \_\_\_\_ Vice Chair, Patricia Sutherlen moves to  
accept the meeting agenda.
- Motion: Patricia Sutherlen  
Second: Diane Marcussen  
Aye: Unanimous  
Abstention: None  
The motion carries.

### 2. OFFICERS' REPORTS

- 2.1. Chairman \_\_\_\_\_ Okorie Ezieme expresses his condolences for the  
death of Chase Musson, son of former council member Brent Musson, and a moment of silence  
is observed. The community is acknowledged for making their voices heard regarding the  
Christopher Ballew incident, resulting in action by Pasadena officials to review policy and  
reassign Pasadena Police Officers Larry Esparza and Zachary Lujan from street patrol duty. The  
bylaws are revised and ready to be addressed by committee chair. The Altadena Town Council  
Safe Streets Committee is announced, and Dorothy Wong accepts chair appointment. Chair  
Ezieme challenges the community to present a turnout of 2,000 voters for Altadena Town  
Council's June election.
- 2.2. Vice Chairman \_\_\_\_\_ Patricia Sutherlen informs the community  
that the Executive Committee (EC) met on Monday, March 13, 2018, to finalize the agenda. In  
order to make a public comment, the public may fully complete a comment card with email  
and/or phone number and submit to council member seated at the end of the council  
table. There are two opportunities for general public comments during the meeting: 1) General  
Public Comment and 2) LA County Department of Regional Planning Community Standards  
Districts (CSD). Individual property concerns regarding CSD should be addressed with  
representatives in the lobby after the meeting.
- 2.3. Recording Secretary \_\_\_\_\_ Judy Matthews



# ALTADENA TOWN COUNCIL

## Meeting Minutes

March 20, 2018

**Altadena Community Center, 730 East Altadena Drive  
Altadena, California 91001**

- 2.3.1. The American Red Cross Month 2018 Proclamation is included as an exhibit. The motion is made to approve the February 20, 2018 proposed meeting minutes with all supporting exhibits.

Motion: Judy Matthews  
Second: Patricia Sutherlen  
Aye: Unanimous  
Abstention: None  
The motion carries.

- 2.4. Treasurer \_\_\_\_\_ John White reports the balance is \$2,318 and the account is in good standing. ATC is funded by contributions from members of the community, and the community is asked to consider contributing to the account.
- 2.5. Corresponding Secretary \_\_\_\_\_ Nestor De La Torre reports on correspondence received. He announces San Gabriel Valley Mosquito and Vector Control District's Take Out the Bite on April 10, 2018 and Pasadena Alumnae Chapter of Delta Sigma Theta Sorority's invitation to the 51st Ball FarWest Regional Conference (July 5-8, 2018). Members of the Website Committee are Nestor De La Torre-chair, Justin Robinson, Veronica Jones, Dorothy Wong and community member Michael Justin Waters. The committee met Saturday, March 17, 2018, to discuss current and future steps. The committee is accepting suggestions and feedback regarding the website. (For more information, contact Nestor De La Torre at [nestor.delatorre@altadenatowncouncil.org](mailto:nestor.delatorre@altadenatowncouncil.org).)

### 3. PUBLIC SAFETY

- 3.1. California Highway Patrol \_\_\_\_\_ Officer Mike Ulloa provides the February 28, 2018 stats report and states 51 officers in the Altadena CHP office responded and investigated 441 traffic collisions (freeway, unincorporated areas, and etc.). In Altadena during February, there was a reduction in traffic collisions to 22; 8 involved property damage, and 9 reported injuries. There were 5 hit and runs with prosecution action in 3. Twelve traffic citations were issued, 0 DUIs, 1 grand theft arrest and 1 domestic violence arrest. In comparison, in February 2017, there were 29 traffic collisions involving property damage; 11 reported injuries, and 1 DUI related. In addition, 79 citations were issued and no fatalities. In response to council's inquiry, it is stated that for expired and/or foreign vehicle registrations, contact Officer Paul Paddon. Vehicles must be registered after a certain time period.
- 3.2. Altadena Sheriff's Station \_\_\_\_\_ Lieutenant Carmichael Octave reports a decrease in overall crime from 49 in January to 35 in February. There was a decrease in residential burglary from 12 to 5, robbery strong arm from 3 to 1, overall larceny from 20 to 14 with 0 arrests, aggravated assault from 1-0, and vehicle burglary from 4 to 3. There was an increase in grand theft auto from 3 to 6, no trends or patterns, and robbery with weapon remained the same at 2. No domestic violence assaults reported. In response to council's inquiries, there is an ongoing investigation regarding the AR-15 type weapon and shotgun





# ALTADENA TOWN COUNCIL

## Meeting Minutes

March 20, 2018

**Altadena Community Center, 730 East Altadena Drive  
Altadena, California 91001**

found in a container in CT 4610. (For more information on Altadena Sheriff's Station crime statistics, visit ATC's website, Public Safety Reports.)

- 3.3. County Fire \_\_\_\_\_ Councilmember Nestor De La Torre reads written report on behalf of Maria Grycan, Community Services Liaison, LA County Fire Department. The report will be placed on the website under Public Safety Reports, Exhibit A. (For more information on LA County Fire Department's activity report, visit ATC's website, Public Safety Reports or contact maria.grycan@fire.lacounty.gov.)

- 3.4. CERT \_\_\_\_\_ Debra Halberstadt provides an overview and update on first quarter activities and training. (For more information, contact Debra Halberstadt at halfcity@earthlink.net.)

[Chair Ezieme announces the Devil's Gate Reservoir Sediment Removal & Management Project update is scheduled for April 17, 2018]

- 3.5. Map Your Neighborhood \_\_\_\_\_ Eric Vander Velde provides a report giving an overview of program and the importance and focus of MYN, current training statistics, and training with community churches. The next training is May 20, 2018, 4:00 PM–6:30 PM at Altadena Town and Country Club. It is announced that to date, 6.8% of homes have been mapped. To contact representatives, email mynrsvp@gmail.com, visit [www.facebook.com/ALTMYN](http://www.facebook.com/ALTMYN) or call (626) 798-9919.

#### 4. PUBLIC COMMENTS

Jim Morris, Director, Men Educating Men About Health (MEMAH), expresses appreciation for ATC and the community for attending 2018 Get Healthy Altadena on February 24. A special thank you is extended to Congresswoman Judy Chu and event supporters. Mr. Morris shares that he looks forward to presenting an even better event in 2019.

#### 5. SPECIAL PRESENTATION

- 5.1. A NoiseWithin Theater Company \_\_\_\_\_ Michael Bateman, Managing Director, presents an overview of the mission of the theater and its purpose to ensure the community is aware of its focus on Pasadena, Altadena and surrounding areas. Mr. Bateman shares that the universal education programs offered for 20-25 student matinees serve 16,000 students a year from 192 schools locally and as far as San Bernardino County. (For more information, visit [www.anoisewithin.org](http://www.anoisewithin.org).)
- 5.2. One Arroyo Plan \_\_\_\_\_ Bill Bogaard and Doug Kranwinkle, Co-chairs, Arroyo Advisory Committee, present an overview of the One Arroyo effort to restore the legacy of Pasadena's historic Arroyo Seco and unite all three areas of the Arroyo-Hahamongna, Central Arroyo and Lower Arroyo-under a singular vision. It was formed by Pasadena City Council in January 2017 to access needs, make recommendations to the city council and find new resources for funding,



# ALTADENA TOWN COUNCIL

## Meeting Minutes

March 20, 2018

**Altadena Community Center, 730 East Altadena Drive  
Altadena, California 91001**

including philanthropic contributions. Outreach efforts showed that nearly 45% of One Arroyo's survey respondents were from Altadena. In response to council's inquiry, it is stated that the project is outside of the Devil's Gate Sediment Removal Project area. (For more information, visit [onearroyo.org](http://onearroyo.org).)

### 5.1.2. Public Comment

Granny Shakur requests that instead of LA County Supervisors building a jail, consideration is given to funding the One Arroyo Project.

- 5.3. Altadena CSD Fences & Hedges Update \_\_\_\_\_ Representatives of LA County Department of Regional Planning, Richard Marshalian, Mark Herwick and Alex Garcia, and representative of LA County Department of Public Works, Barbara Childers, present an overview of the standards that apply for fences, walls and hedges in Altadena. The CSD update became effective on January 11, 2018, and property owners in R-1 Zones are allowed to register walls, fences or hedges that do not meet CSD standards by January 2019 to secure compliance by January 2034. The free application may be completed online or in-person. In response to council's inquiries, it is stated that if affected parties do not register within the required period, the opportunity is lost to register and new standards must be met. Code enforcement will work with property owners in instances of resident complaints. Registrations are maintained with properties. The sample site plan/grid is available on the application. For private roads/streets, the standards are at the end of the roadway subject to other variances. The County will reach out to the community at community meetings, on social media, and by providing flyers at meetings, field offices and headquarters. Information will be provided to owners and renters through mass mailing. (For more information on CSD update, visit [planning.lacounty.gov/altadena/meetings](http://planning.lacounty.gov/altadena/meetings).)

### 5.3.1. General Public Comment-CSD

A resident inquires if the CSD revision is driven by complaints. Councilmember Marcussen responds that regulations have been in place for years and moratoriums on enforcement over several years. Councilmember Marcussen also states that Supervisor Michael Antonovich asked council to agree with LA County to not enforce compliance until after the CSD is updated, unless there is a danger. The CSD has amended and loosened residential development standards regarding front yard fences, walls and hedges. Council previously recommended to County a period of time in which residents may comply with requirements.

Granny Shakur questions why is there a complaint if a fence is on private property and not infringing on anyone. In response, it is stated that if the fence is up to code, there is no violation even if there is a complaint.

A resident questions acceptable type of fence building material. In response, it is stated that there is some limitation with material, and Councilmember Marcussen directs resident to speak with representatives after the meeting regarding property specific concerns.





# ALTADENA TOWN COUNCIL

## Meeting Minutes

March 20, 2018

**Altadena Community Center, 730 East Altadena Drive  
Altadena, California 91001**

A resident questions the use of the term right-of-way line in lieu of property line. In response, it is stated that the term is used because it also addresses fences that encroach on private streets.

[Marge Nicholas announces that the National Women's Political Caucus, League of Women Voters, Association of University Women and Fifty-Fifty Leadership have partnered to present workshops, Winning Local Campaigns. The workshops are Saturday, April 14, 2018, Flintridge Center, 12:30 PM-2:00 PM and 2:30 PM-5:30 PM. Flyers are available.]

### 6. SPECIAL RECOGNITION

- 6.1. Life of Dr. Walker \_\_\_\_\_ Councilmembers Veronica Jones and Nestor De La Torre present a presentation and video on the life of the late Dr. Isaac J. Walker, Jr. Dr. Walker owned and operated Walker's Drugs, the first black pharmacy in Altadena, located on Lincoln Avenue and Altadena Drive. The family of Dr. Walker is presented a certificate from LA County Supervisor Kathryn Barger's Office. On behalf of Altadena Town Council, Chair Okorie Ezieme presents a certificate of recognition for Dr. Walker's demonstrated compassion, integrity, leadership and personal sacrifice while providing pharmaceutical services to the underserved community of Altadena.

### 7. COMMITTEE REPORTS

- 7.1. Land Use Committee \_\_\_\_\_ Diane Marcussen, Committee Chair, reports that there was no meeting held in March, but there is a tentative plan to present a La Vina item on April's agenda. The subcommittee is close to completing the condition recommendation. The community is referred to ATC's website for updates on New York Drive Project. Questions, including contact information and residential address, may be submitted to Diane Marcussen at [diane.marcussen@altdenatowncouncil.org](mailto:diane.marcussen@altdenatowncouncil.org).
- 7.2. Bylaws Committee \_\_\_\_\_ Patricia Sutherlen, Committee Chair, reports that the committee was established to review bylaws and ensure transparency. The recommendations have been submitted to council for review and input. Committee members are Diane Marcussen, Judy Matthews, Justin Robinson and John E. White. Dr. Anne Chomyn is acknowledged for her participation on the committee while seated as a council member. Approved updated bylaws will be posted to ATC's website. Councilmember Sutherlen moves to vote on acceptance of updated bylaws.
- 7.2.1. Action Item-Vote on Proposed Changes  
Motion: Patricia Sutherlen  
Second: Dr. Sandra Thomas  
Aye: Unanimous  
Abstention: None  
The motion carries.
- 7.3 Election Committee \_\_\_\_\_ Dr. Sandra Thomas, Committee Chair, reads



# ALTADENA TOWN COUNCIL

## Meeting Minutes

March 20, 2018

**Altadena Community Center, 730 East Altadena Drive  
Altadena, California 91001**

March report (Exhibit B) into record. Dr. Thomas moves for approval and acceptance of report. The date to submit candidate applications will be announced at April's meeting. A discussion is held. Victoria Knapp moves that the candidates' forum associated with Neighbors Building a Better Altadena (NBBA) is removed from ATC's election schedule. The motion is amended to exclude the candidate's forum from the report and approve all other dates.

Motion: Dr. Sandra Thomas  
Second: Judy Matthews  
Aye: Unanimous  
Abstention: None  
The motion carries as amended.

- 7.4. Community Relations Committee \_\_\_\_\_ Dr. Sandra Thomas, Committee Chair, reads March report (Exhibit C) into record. A discussion is held. A request for council members to include all community schools within their census tract reports is referred to the Education Committee (EC). The committee will determine what should be reported and present to council for a vote. Dr. Thomas moves for acceptance of report. Report is accepted with no objection.

## 8. ALTADENA COMMUNITY REPORTS

- 8.1. Altadena Library \_\_\_\_\_ Ryan Roy provides an overview of upcoming events. In response to council's inquiries, all highlights and events are provided in Altadena Library's monthly newsletters and flyers. (For more information, visit [altadenalibrary.org](http://altadenalibrary.org) or email Ryan Roy at [wroy@altadenalibrary.org](mailto:wroy@altadenalibrary.org).)
- 8.2. Chamber of Commerce \_\_\_\_\_ Doug Calliflower, Chair, provides an overview of upcoming events. There is a Chamber Mixer Thursday, March 22, 2018, 5:30 PM-7:00 PM, at Hughes Estate (Sales) Auction, 711 W. Woodbury Road, Unit A. The mixer is free for members and \$5.00 for non-members. It is announced that the Power Breakfast with Congresswoman Judy Chu was successful. Electronic newsletters may be obtained at [office@altadenachamber.org](mailto:office@altadenachamber.org). In response to council's inquiry, it is stated that the proposed location for the Altadena Market Place is in escrow, and it is assumed Altadena Market Place will not be in that building. The next Altadena Chamber board meeting is April 3, 2018, 9:00 AM.
- 8.3. Collaborate PASadena \_\_\_\_\_ Gloria Sanyika provides an overview of the February 28, 2018 meeting and upcoming events and activities. The steps for Collaborate PASadena funding alternatives were included in discussion. The Collaborate PASadena budget was cut due to school district fiscal cut backs. PUSD's Chief Human Resource Officer, Steve Miller, is introduced and states that \$14 million must be cut from the budget, and the statewide plan is to ensure cuts will not include the classroom. Mayor Tornek states that the





# ALTADENA TOWN COUNCIL

## Meeting Minutes

March 20, 2018

**Altadena Community Center, 730 East Altadena Drive  
Altadena, California 91001**

sales tax proposed is still in discussion. (For more information, visit [collaboratepasadena.org](http://collaboratepasadena.org) or email [gloria.sanyika@altadenatowncouncil.org](mailto:gloria.sanyika@altadenatowncouncil.org).)

8.4. LA County Dept. of Parks and Recreation \_\_\_\_\_ No report.

8.5. 41st Assembly District \_\_\_\_\_ No report.

### 9. CENSUS TRACT REPORTS

No reports.

### 10. ADJOURNMENT 9:42 PM

Motion: Gloria Sanyika

Second: Sylvia Vega

Aye: Unanimous

APPROVED AS TO FORM AND CONTENT:

By: \_\_\_\_\_

*Judy A. Matthews* 4/17/18  
Judy A. Matthews, Recording Secretary  
Councilmember 4603.01

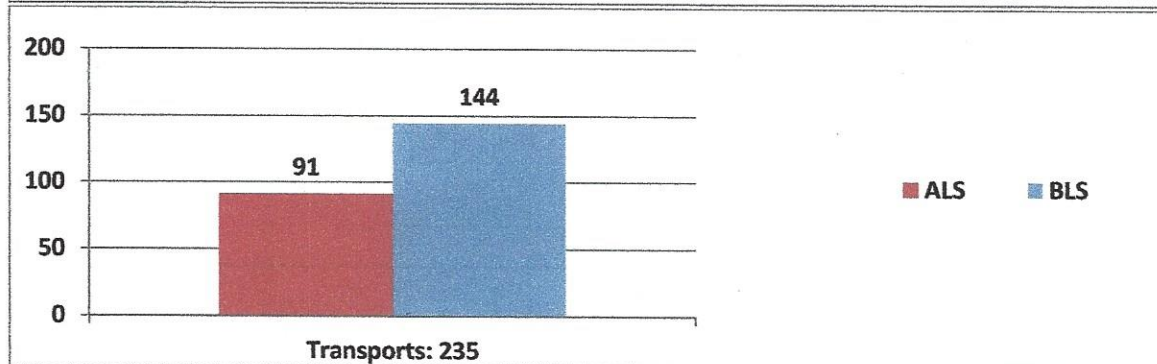
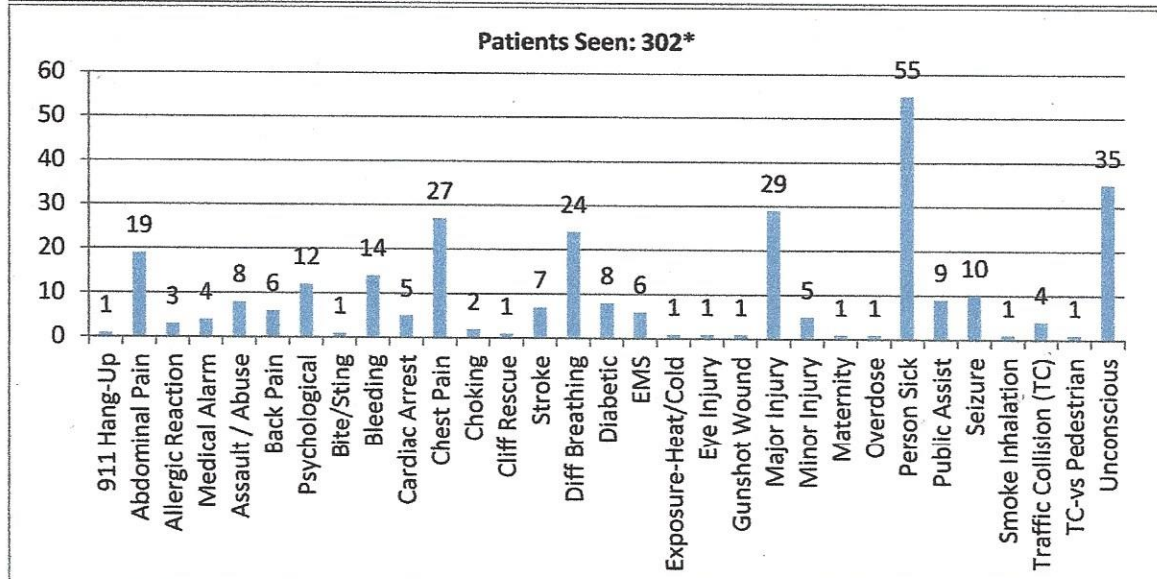
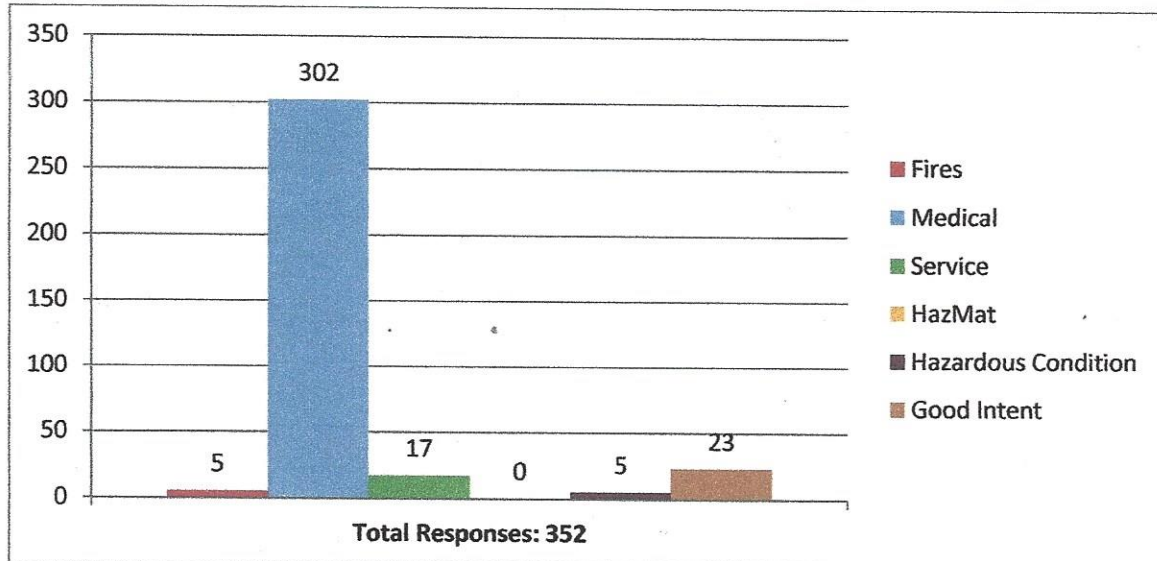


# EXHIBIT A

## ACTIVITY REPORT

CITY/COMMUNITY: ALTADENA

PERIOD COVERED: February 2018



ALS Transports: accompanied by paramedic; BLS Transports: no paramedic on board

\*Patients Seen total will be higher than Medical Calls total in first graph if there were multiple patients at one incident.





## ACTIVITY REPORT

**ALTADENA – February 2018**

### FIRE INCIDENTS:

DATE	TYPE	ADDRESS	NOTES	LOSS
2/6/18	Vehicle Fire	Lake Avenue	No details available	Property: \$15,000.00 Contents: \$1,000.00
2/10/18	Structure Fire	173 Mountain View St	Charred rafters above the furnace; accidental electrical, possible flash fire in/above the furnace.	Property: \$0.00 Contents: \$1,000.00
2/16/18	Trash Fire	2238 Glenrose Ave		
2/19/18	Brush Fire	2260 Pinecrest Drive	Approx. 1 ½ acres; cause undetermined. 6 homes briefly threatened.	
2/26/18	Trash Fire	Lake Avenue		
			<b>TOTAL:</b>	<b>Property: \$15,000.00 Contents: \$2,000.00</b>

### OTHER INCIDENTS:

DATE	TYPE	ADDRESS	NOTES	LOSS
2/7/18	Haz Cond	146 Harriet Street	Power line down	
2/19/18	Haz Cond	695 Woodbury Road	Faulty wiring	
2/19/18	Haz Cond	2907 Olive Ave	Faulty wiring	
2/21/18	Haz Cond	Glenrose Avenue	Wires down	
2/26/18	Haz Cond	2099 Altadena Drive	Faulty wiring	

### COMMUNITY INVOLVEMENT/ANNOUNCEMENTS/ITEMS OF INTEREST:

- None to report.

### TRAFFIC COLLISIONS (5):

2/4/18	Fair Oaks Ave / Harriet St (Pedestrian)
2/5/18	Porter Ave / Altadena Drive
2/10/18	Altadena Drive / Fair Oaks Ave
2/24/18	Loma Alta Drive / Monterosa Drive
2/25/18	Woodbury Road / Glenrose Ave

## **EXHIBIT B**

### **ATC Election Committee March 2018 Report**

Good evening Mr. Chair, Council, and Community. The March, 2018 Election Committee Report is as follows:

On March 16<sup>th</sup>, 2018 the Altadena Town Council Election Committee met by conference call and, in keeping with the time line of past elections, and, in agreement and compliance with the Altadena Town Council by-laws, all documents pertaining to the “dates” of the Altadena Town Council election events, have been updated to reflect 2018 calendar dates. The Election Committee is releasing those dates to Council tonight, and vice-chair, Victoria Knapp, has placed them before you. I will read the dates now, and they will be attached to this report and posted to the Town Council website.

Deadline for Filing Application	May 11, 2018
Candidate Forum	May 31, 2018
Voting Days	June 5, 2018 and June 9, 2018
New Member Swearing In	July 17, 2018

With the document reading complete, Mr. Chair, I move for approval of the 2018 Election time line as updated.

Thank you, Mr. Chair, this ends our report.

Election Committee Members

Dr. Sandra Thomas – Chair

Victoria Knapp – Vice Chair

Billy Malone – Election Events Coordinator



## EXHIBIT C

### Altadena Town Council Community Relations Committee Report March 20, 2018

The Community Relations Committee Report for March is as follows:

1. **Medical Marijuana Dispensary** – Lincoln Avenue and Altadena Drive, is currently not opened. We have had no further complaints – so this item will be archived.
2. **Ongoing Community Request** regarding Census Tract Representatives reporting monthly on the PUSD Schools in their Census Tracts. This item was referred to the Education Committee Chair.  
  
**Update:** It has been request that we add all known community schools (private, charter) to the Census Tract Representatives' monthly report on Schools in their area.  
**Action:** Referred back to Education Committee Chair.
3. **The recognition of Dr. Isaac Walker and the Walker Drug Store** – has been completed.  
**Action:** Will be archived.
4. **Certificate of Recognition to one of Altadena' oldest citizens** – Mr. Truman aka Mr. T is scheduled for the May Altadena Town Council (ATC) Meeting, if possible.  
  
**Action:** Tabled by family until further notice.
5. **Offer from the Altadena Historical Society** to occasionally share a moment of "Altadena At a Glance" during ATC meeting, was referred to Executive Committee.  
  
**Update:** Still waiting for response.
6. **Christopher Bellow/Pasadena Police Department Issue** –Since the CRC vetted the issue, the following has accord and associated documents will post to the ATC's Website:  
  
2/10/18 - Letter of Concern and Demand sent to Pasadena Police Department and appropriate Pasadena and County Officials.  
  
2/23/18 - Response letter received from Pasadena Mayor Tornek with following attachments:
  1. Law enforcement Authority Policy Number 100.
  2. The Letter of Consent Pursuant to Section 830.1 of the California Penal Code.
  3. The Racial and Identity Profiling Act (RIPA) documents.  
3/07/18 – Officers Larry Esparaza and Zachary Lujan who were involved in the beating of Altadena resident Christopher Ballew were reassigned to desk duty awaiting completion of full investigation.

3/18/18 - Pasadena Police Chief Phillip Sanchez announced his retirement amid controversy.  
All associated documents will be attached to this report.

7. It has been requested that a certificate is presented to Bruce Edwards Dennis who is a resident of Altadena and one of the oldest living original Buffalo Soldiers. The replacement of the Buffalo Soldiers' missing Plaque will be installed at the Loma Alta Park equestrian area at a later date.
8. It has been requested that during the month of May – ATC acknowledge Cinco De Mayo – May Holiday during our ATC meeting.
9. It has been requested that we have a Neighborhood Watch Group Night at a future ATC meeting – plans forthcoming.
10. Requested that ATC Collaborate with the Chamber of Commerce to introduce an old or new business occasionally during Altadena Town Council meetings. Referred to chair of Altadena Chamber of Commerce.
11. It has been requested that the ATC get involved in the displacement of Altadena School Children who would be effected by the proposed closing of 5 PUSD schools: Wilson Middle School, Blair High School, Jefferson Elementary, Cleveland elementary and Franklin elementary.

**Update:** 3/19/18 School Closings off the table, indefinite.

**Action:** Referred to Education Committee Chair

Mr. Chair and Council, we submit this March 2018 Report and all attachments to be placed on the ATC Website in the Committee Reports Section.

Thank you and this ends our report.

Chair, Dr. Sandra Thomas  
Vice Chair, Judy Matthews  
Community Member, Eliot Gold