



## ALTADENA TOWN COUNCIL

### Meeting Minutes

July 21, 2020

7:00 p.m.

(Virtual)

#### 1. CALL TO ORDER 7:05 PM

1.1 Introduction \_\_\_\_\_ Chairman, Billy Malone

Chairman Malone called the meeting to order at 7:05 p.m.

1.2 Roll Call \_\_\_\_\_ Veronica Jones

Okorie Ezieme, Patricia Sutherlen, Dorothy Wong, Gloria Sanyika, Billy Malone, Victoria Knapp, Diane Marcussen, Antonio Becerra, Nick Santangelo, Jeff Simmonds, Arron Tschida Veronica Jones, Dr. Sandra Thomas, Jennifer Lee; Sylvia Vega Reginald Wilkins (16 present)

1.3 Approve July 21, 2020 meeting Agenda \_\_\_\_\_ Pat Sutherlen

The agenda for this July 21, 2020 meeting was voted on and approved with the addition of census tract report for CT 4603.01 and the addition of CHP Captain Moulton added to 3.1 California Highway Patrol.

#### 2. OFFICERS' REPORT

2.1 Chairman \_\_\_\_\_ Billy Malone

Chairman Malone praised and thanked the members of the Town Council for their work in the community during these usual times. The Town Council continues to hold meetings and serve the community. He referred to recent Land Use Committee meetings and the combined effort of the community and Town Council in keeping the Altadena Sheriff Station intact against threats of closure due to budget cuts. The ATC continues to serve the community during COVID-19.

2.2 Vice Chairman \_\_\_\_\_ Pat Sutherlen

Vice Chair Sutherlen stated all public comment emailed to her in advance would be read into the record under Section 7. General Public Comment. All public comments are emailed to Vice-Chair in advance.

2.3 Recording Secretary \_\_\_\_\_ Veronica Jones

2.3.1. Approve June 16, 2020 meeting Minutes

A motion was made to approve the minutes of June 16, 2020. A vote was taken and the minutes were approved as presented in final form. Reggie Wilkins abstained from the vote. The minutes will be available on the web-site.

2.4 Treasurer \_\_\_\_\_ Jennifer Lee

Each Councilmember received in advance the Year-End Financial Report. The report showed expenditures in the amount of \$728.21 for the year. The year-end balance is \$2,093.19. The account is balanced and in good standing. The report was accepted as presented.

2.5 Corresponding Secretary \_\_\_\_\_ Dorothy Wong

Corresponding Secretary Wong reported the ATC web site can be used to reach the L.A. County web-site for the most current information on Covid-19.

Community information can be placed on the web-site by contacting Councilmember Wong.

Los Angeles County: <https://covid19.lacounty.gov>

Altadena Community events can be view on the web-site: [altadenatowncouncil.org](http://altadenatowncouncil.org)

All Town Council meetings are recorded and can be viewed on YouTube.

3 PUBLIC SAFETY REPORTS

3.1 California Highway Patrol \_\_\_\_\_ Capt. Moulton

Capt. Derek Moulton is the new Captain at the Altadena Station CHP as of June 1<sup>st</sup>. The Captain answered questions regarding late night “exhibitions of speed” in neighborhoods. Capt. Moulton encouraged the use of 911 during the time of incident for immediate attention. Recurring incidents can be emailed directly to his attention.

Altadena traffic stats for the month of June include one property damage incident, six accidents with injuries, two hit and runs and four DUIs. Child safety seat training is suspended during COVID-19.

No one is allowed into the CHP lobby during COVID-19 but the office is open for business. There is a door bell at the entrance that alerts officers when someone is outside seeking service.

### 3.2 Altadena Sheriff's Station \_\_\_\_\_ Capt. Jacobs

Capt. Jacobs reported the Sheriff's Station had survived budget cuts due in large to the support of the Town Council and the Community. Three unfunded community service positions were returned to parole.

Capt. Jacobs reported crime in Altadena was down by 24% compared to last June, partly due to COVID-19. Altadena crime stats include nine aggregated assaults, one assault with a deadly weapon. Grand theft auto is down 29% during this time period. There were five incidents of grand-theft auto, mostly for catalytic converters. Thefts looking for catalytic converters are less likely to steal from cars in drive-ways. Burglaries are down 32% from June 2019. The Captain reported crime has continued to decrease for this year.

### 3.3 Altadena Fire \_\_\_\_\_ Maria Grycan

Ms. Grycan reported in the month of April LACF responded to 301 calls, of those calls 241 medical, 5 fires and 13 traffic collisions. All responses are treated as if COVID positive in an effort to protect everyone.

L. A. County Fire Department web-site. [www.fire.lacounty.gov](http://www.fire.lacounty.gov)

### 3.4 Forest Service \_\_\_\_\_ Jamahl Butler, District Manager Aaron Ross

Mr. Bulter presented an overview of the Forest Service's process for operating during COVID-19. The Forest Service during is working to control the capacity of the forest rather than limit access. Keeping the forest safe from COVID and fire is the main goal of the Forest Service during these usual times.

Hazard reduction has been completed on Mallard Canyon and Cobb Estate. Mr. Bulter encouraged visitors to the forest to check the forest web-site for current conditions before venturing out for a day in the forest.

The Forest Service is looking to partner with community groups to get community input on keeping the forest safe and accessible.

Woman In Wild Fire is a program for woman interested in a career in firefighting. More details at: [https://www.fs.usda.gov/Internet/FSE\\_DOCUMENTS](https://www.fs.usda.gov/Internet/FSE_DOCUMENTS)

### 3.5 COVID-19 Updates \_\_\_\_\_ Dorothy Wong

Councilmember Wong gave an update on L.A. County Program "Slow Streets". A program designed to slow traffic in neighborhoods during COVID-19 allowing for safer walking, cycling and other outside activities during this time when so many are working from home and walking in neighborhoods during the day.



Councilmember Wong reminded everyone to be careful of unhealthy air and noise from leaf blowers during these times.

#### 4. SPECIAL PRESENTATION

##### 4.1 Affordable Housing in Altadena

Update from Regional Planning, Housing Policy Section \_\_\_\_\_ Tina Fung,  
Ayala Scott, Zoe Axelrod

Ms. Fung, Ms. Scott, Ms. Axelrod from Regional Planning gave an overview of three affordable housing ordinances; Affordable Housing Ordinance, Inclusive Housing, and Accessory Dwelling Ordinance.

Affordable housing preservation works to maintain lower-cost housing to help avoid displacement of tenants or the loss of affordable units due to new development. The Board of Supervisors started the ordinance to preserve existing affordable housing using a variety of methods, such as the regulation of condominium conversions and mobile home park closures, and one-for-one replacement or “no net loss” policies.

The Inclusionary Housing Ordinance ensures new development include affordable units by establishing affordable housing set-aside requirements on certain residential projects. The requirements are set on a financially feasible basis, determined economic feasibility study.

An Accessory Dwelling Unit, also known as a granny flats, is an attached or detached residential dwelling unit which provides independent living facilities for one or more persons. The ADU unit is located on the same property as the primary residence, in addition to the primary residential building.

The ordinances are to address affordable housing needs in the unincorporated areas of the L.A. County.

More information: <http://planning.lacounty.gov/adu/>

#### 5. ALTADENA COMMUNITY REPORTS

##### 5.1 Altadena Library \_\_\_\_\_ Nikki Winslow

Nikki Winslow, Director of Altadena Library reported the library has 3 Board of Trustee seats. The nomination period for these positions is from July 13-August 7.

The library has tentatively set a re-opening date for September 8<sup>th</sup>. Curb-side pick-up is still available at both branches. Books can be reserved by phone or on-line through the library catalogue.

The virtual summer reading program and summer activities up and running. July 25<sup>th</sup> is “Shred Day”. Residents can bring old documents to be shredded from 10 a.m. – 1p.m.

Please check library web-site for all library activities: <http://www.altadenalibrary.org>

5.2 L.A. County Parks and Recreation \_\_\_\_\_ Sam Estrada

Mr. Estrada reported that the parks summer camps are open with limited enrollment modified due to CDC ordinance on COVID. The camps provide STEM programs for children. The pools and gyms are closed.

More information: <https://parks.lacounty.gov>

5.3 Altadena Chamber of Commerce \_\_\_\_\_ Doug Colliflower

Doug Colliflower reported on Chamber events. Mr. Colliflower reported on the passing of owner of the Little Red Hen Restaurant, Mr. Shay. The restaurant has been in Altadena for over 40 years and is open for business. It is now managed by Mr. Shay’s sister, Barbara.

The Summer Concert Series for 2020 has been postponed until further notice due to the current stay at home orders.

## 6. COMMITTEE REPORTS

6.1 Land Use Committee \_\_\_\_\_ Diane Marcussen  
Action Item Billy Malone  
Project R2017-003740, Permit RPPL2017006242 – Theosophical  
Endowment Corp. continuing of a variance at 643 E Mariposa

This project is a continuance of a variance that inadvertently was allowed to lapsed. The Council voted unanimously to recommend that Regional Planning renew and continue the variance as it previously was with no changes.

6.2 Election Committee \_\_\_\_\_ Veronica Jones

Councilmember Jones gave an update on the election. The 2020 election was postponed due to the outbreak of COVID-19.

Councilmember Jones the following recommendations are still as presented previously:

1. Set the early voting election date for November 3, 2020
2. Set the election voting date for November 7, 2020

3. Election Rules and dates will be presented at the August 18<sup>th</sup> meeting to be voted into effect.

Councilmembers Antonio Bercerra, Jennifer Lee, Gloria Sanyika, Jeff Simmonds and Okorie Ezieme declared that they will not be running for re-election but will extend their terms to the December 15<sup>th</sup>.

6.3 Safe Streets \_\_\_\_\_ Dorothy Wong

Councilmember Wong has research the "Slow Streets" program and how it will benefit Altadena, helping to slow traffic and allow for more exercise.

7. General Public Comment \_\_\_\_\_ Pat Sutherlen

Vice-chair Sutherlen read into the record public comment from:

Ann Hickambottom - message from Assemblyman Chris Holden  
Joy Walters - against leaf blowers  
Michiko Lynch - Canyon Crest Conservancy

7. Census Tract Report

Census Tract 4603.01 Councilmember Wong share information about the Altadena Farmers Market outreach to seniors on Wednesday. The Farmer's Market gives 30 fruit and vegetables filled boxes to seniors on Wednesdays between 1 p.m. and 3 p.m. The Councilmember reported that volunteers are need for brush clearance on trails. Southern California Edison has begun replacing poles again in Altadena. She reminded everyone that it is fire season please be fire wise.

8. ADJOURNMENT

Motion was made to adjourn meeting. The motion was unanimously passed. Meeting adjourned at 9:17 p.m. The entire meeting is available for viewing on YouTube.

APPROVED AS TO FINAL FORM AND CONTENT:

  
\_\_\_\_\_  
Veronica L. Jones, Recording Secretary