



# ALTADENA TOWN COUNCIL MINUTES May 21, 2024

730 East Altadena Drive • Altadena, California 91001

## 1. CALL TO ORDER (7.05)

1.1 Flag Salute \_\_\_\_\_ Dr. Ray Samoa

In honor of Asian American Native Hawaiian Pacific Islander month.  
Dr. Samoa is an Associate Professor at City of Hope and an AANHPI commissioner for the Biden administration

1.2 Roll Call \_\_\_\_\_ Pat Sutherlen

Present: Victoria Knapp, Connor Cipolla, Nic Arnzen, Kim Yu, Milissa Marona, Jon Carmody, Japhena Hall, Pat Sutherlen, Reginald Williams, Doug Colliflower, Diane Marcussen, Sylvia Vega.  
Absent, excused: Dorothy Wong, Chris O'Malley  
Absent: Rod Bryce,

1.3 Meeting Agenda \_\_\_\_\_ Nic Arnzen

Copies of the Agenda and Public Comment cards are available in the back of the room. The Agenda was approved by the Executive Committee on May 14. Changes since that time: 2.4 & 2.5 reported by Nic Arnzen, 4.2 reported by Doug Colliflower, 5.2 deleted, 8.1 added for CT 4610. Agenda approved with changes, unanimous.

## 2. OFFICER REPORTS

2.1 Chair \_\_\_\_\_ Victoria Knapp

Chair Knapp read a section of the Proclamation received from President Biden regarding value provided by the AANHPI community.

2.2 Vice Chair \_\_\_\_\_ Nic Arnzen

Recognitions were announced for Victoria Knapp from Pasadena Education Network for being an educational role model and for Dorothy Wong from Assembly Member Chris Holden as one of his Women of Distinction.

Connor Cipolla presented a motion for the removal of Council Member Rod Bryce of Census Tract #4610 for lack of attendance. Following the ATC By-Laws, the procedure was discussed and the decision for the removal was unanimous. A replacement will be

voted on at the June 18 Council meeting.

2.3 Recording Secretary \_\_\_\_\_ Pat Sutherlen  
Minutes for the April 16, 2024 meeting were approved as presented,  
unanimous.

2.4 Treasurer \_\_\_\_\_ Nic Arnzen for Chris O'Malley  
Chris O'Malley will have a 2 month report in June.  
\$450 has already been raised in the name of the Council for the  
Rotary Pancake Breakfast on June 1. Council members have stated  
their preference for these funds to be used for promotional materials  
and a new census tract map board. A vote is required for the use of  
those funds. Approved, unanimous.

2.5 Corresponding Secretary \_\_\_\_\_ Nic Arnzen for Dorothy Wong  
Upcoming events noted - Art Walk at Altadena Arts magnet,  
ACONA meeting, Rotary Pancake Breakfast, Dance 4 Hope  
America, Shredding event at the Senior Center, Webster's  
Pharmacy Grand Re-opening, Tree planting project by Public Works  
(for more information go to <https://dpw.lacounty.gov> and search Parkway  
Tree Planting)

### 3. PUBLIC SAFETY REPORTS

3.1 Altadena Sheriff Station \_\_\_\_\_ Captain Jabari Williams  
Violent crimes are down 31% YTD. Property crimes, burglaries,  
auto thefts are up 8%. This is a county-wide problem and additional  
steps are being taken to address this in Altadena. Remember, if you see  
something, say something.

The Neighborhood Watch program is being re-vamped and the Captain  
will be meeting with block captains on a regular basis. There is also a  
resident Advisory Committee that meets every 2 months that is looking  
for ways that law enforcement can better service residents.

3.2 California Highway Patrol \_\_\_\_\_ Officer Bey  
29 crashes were investigated in April. There were 2 DUI, 11 with  
injuries, 5 hit and runs and 13 property damage only. There were  
also 2 car vs pedestrians. Radar trailer has been deployed on  
Altadena Drive. HP participated in Bike to School event.  
Safety tip - wear your seat belt correctly.

3.3 LA County Fire \_\_\_\_\_ Asst.Chief Springel

There were 357 responses which included 282 requiring medical care and resulting in 231 transportations. Annual brush inspections are ongoing and should be completed by mid June.. Residents are encouraged to review the Ready Set Go action plan for tips in an emergency. They are available at any fire station and online at <https://fire.lacounty.gov/rsg>

3.4 Forestry \_\_\_\_\_ Ranger Kidd

Ranger Kidd introduced himself to the Council. A map showing coverage by the Forest Service due to the new monument status, is being worked on. The Forest Service will now be reporting to the ATC on a quarterly schedule.

#### 4. COMMUNITY REPORTS

4.1 Library \_\_\_\_\_ Nikki Winslow

Update on remodeling - Bob Lucas is now closed for remodeling which is expected to take a year. The Main Library will be next, meanwhile staff is working with architects regarding design, getting permits etc plus input from the community. Many events and programs are available. See [www.altadenalibrary.org/events](http://www.altadenalibrary.org/events) for a complete list.

Summer Reading program has begun, community goal is to read 500,000 pages this summer

From June 3 to August 2, there will be activities and lunch for children from 0 to 18 years.

4.2 Chamber of Commerce \_\_\_\_\_ Doug Colliflower

There will be a Webinar available on June 20, Renewal Strategies in Uncertain Times. Also, there are free booths available to Chamber members at the Altadena Neighborhood Farmers Market. To take advantage of either of these, see [www.altadenachamber.org](http://www.altadenachamber.org).

#### 5. SPECIAL PRESENTATIONS

5.1 HOST (LA County Unhoused Response Team) \_\_\_\_\_ Sgt. George Suarez

Introduction to the County Sheriff response team that focuses on providing meaningful services and resources available to encampment residents in order to close the encampments.

#### 6. COMMITTEE REPORTS

6.1 Land Use \_\_\_\_\_ Diane Marcussen

For those whose trash cans disappear for some reason, UWS requires a police report to be filed. This can be done on line. Go to [www.lasd.org](http://www.lasd.org) to file the report.

A CUP has been opened by Polytecnic. Eventually the request will come to the Land Use Committee but not until the County has reviewed the request thoroughly while they decide how to approach the request. At that time a public letter will be produced and the ATC will then decide what the next step will be.

6.2 Special Election \_\_\_\_\_ Nic Arnzen

Vi Stewart-Gordon presented her application to fill the seat of Alan Peck who resigned his Council seat in census tract #4611 in April. Vote to accept the application was unanimous. The new Council Member was sworn in by Captain Williams and took her place on the Council.

6.3 Safe Streets \_\_\_\_\_ Tom Reilly

There was a successful Bike To School event held with the assistance of Highway Patrol officers. An update was given for the Bike Masterplan which is part of the Altadena General Plan. It is in the final stages of shaping the plan. Goals are equity, safety, mode shifts (increase biking) and transparency and accountability to the community.

6.4 Communication \_\_\_\_\_ Nic Arnzen

Primary focus going forward is to develop the best way to get information to the community. Many things will be tried - email list, list of groups, monthly newsletter, calendar for community events. Also recommend to form a separate committee to revamp the ATC website.

6.5 WSGVAP \_\_\_\_\_ Milissa Marona

The primary focus of the West San Gabriel Valley Area Plan is on zoning and land use items. Attention for commercial properties, primarily on Lake, Fair Oaks, Lincoln area, and Altadena/Washington, is to align the areas with current usage.

Comments may be sent to [melissa.marona@altadenatowncouncil.gov](mailto:melissa.marona@altadenatowncouncil.gov)

Information maybe viewed at <https://planning.lacounty.gov/long-range=planning/wsgvap/>

6.6 Film Committee \_\_\_\_\_ Reginald Wilkins

The Film committee meets on the second Monday of every month. A current review is being done of filming procedures in effect prior to the slow down during Covid and a meeting will be scheduled with FilmLA to discuss those procedures and any changes to them. Comments are being solicited from residents.

6.7 ATC 50th \_\_\_\_\_ Victoria Knapp

Victoria Knapp and Nic Arnzen will chair the committee for the 50th anniversary of the ATC on 10/11/25. Information to follow.

## **7. GENERAL PUBLIC COMMENT**

Chair Victoria Knapp notes that General Public Comment is not usually responded to at a Council meeting. After Public Comment has been made, the Card is given to the appropriate Council Member with the expectation that, if necessary, the topic will be followed up. If additional information is received, or action taken, this will be reported at following meetings.

- 7.1 Michael Bacay - Polytechnic School development  
48 letters received from children at Aveson school

## **8. CENSUS TRACT REPORTS**

- 8.1 4610 Council Member Hall responded to previous Public Comments information about the new traffic signal on Windsor & Figueroa - priority is given to north/south traffic, traffic flow will be monitored and changes made as necessary

roosters near Charles White Park - Animal Control needs an address to respond. If anyone can provide this, contact 626-792-7151 ext 970 to speak to a live person.

Charles White Park - playground renovations are complete and the area is now open

## **9. ADJOURNMENT (8:40)**